Township of Central Frontenac Regular Council October 24, 2017 – 4:00 PM
Soldiers Memorial Hall, Sharbot Lake On

AGENDA

Page

1. Call to Order

2. Approval of Agenda

a) THAT the agenda for the regular scheduled Council meeting held on October 24, 2017 be approved as circulated (amended).

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Approval of Minutes

6 - 9 a) THAT the minutes of the regular scheduled Council Meeting held on October 10, 2017 be approved as presented (amended)

5. Mayor's Remarks

6. Deferred Items

7. Staff Reports/Departmental Updates

10 - 16 a) **PLANNING - Joe Gallivan**
Removal of Holding Zone - McNeil

THAT Council receive the report from the Planner with respect to lifting the holding provision for Unit 18 (1025 Sumac Lane); and
THAT the application to lift the holding provision for Unit 18 (1025 Sumac Lane) of the Garrison Shores condominium be approved; and
THAT the by-law come forward later in the meeting; and.
THAT Council waive the requirement for Site Plan Control for this subject property as it will have limited value for the proper development of this lot.

17 - 45 b) **FINANCE**
124-2017 Accounts Payable Report

THAT Council approve the Cheque Distribution reports totalling $2,506,816.07 as prepared by the Treasurer.

46 - 48 c) **FINANCE**

125-2017 Apportionment of Taxes

THAT Council approve the following apportionments of assessment as recommended by MPAC for 2017 as applicable for the following roll numbers:

10-39-080-030-10100-0000, 10-39-080-030-09600-0000, 10-39-080-030-09602-0000, 10-39-060-010-04150-0000, 10-39-060-010-04160-0000 & 10-39-060-010-04170-0000.

49 - 53 d) **FINANCE**

126-2017 Tax Sale

THAT Council accept this tax sale report as prepared by the Treasurer for information purposes.

54 - 55 e) **FINANCE**

127-2017 Budget to Actuals Variance Report to Sept. 30, 2017

THAT Council accept the Revenue and Expenditure budget to actual variances report for the period ending June 30, 2017 as prepared by the Treasurer for information.

f) **FINANCE**

128-2017 Audit RFP Results - to be presented at meeting

56 - 66 g) **FINANCE**

129-2017 Asset Management Roadmap

BE IT RESOLVED that Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Capacity Building in Central Frontenac; and

BE IT RESOLVED that the Township of Central Frontenac commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Development of a Strategic Asset Management Policy and Maturity Assessment Report
- Data Collection and Condition Assessment Protocols including a Roads Needs Assessment
- Asset Management Training Workshops on Asset Management Tools and Concepts

BE IT RESOLVED that the Township of Central Frontenac commits $12,500.00 from its budget toward the costs of this initiative; and

AND FURTHER BE IT RESOLVED, that if the grant is approved (80% grant, 20% municipal), that Council authorizes the Clerk-Administrator and the Treasurer to sign an agreement with Citywide to move forward with Phase 1 of the Asset Management Roadmap.

67 - 68 h) **DEVELOPMENT SERVICES/BUILDING**
130-2017 August 2017 Construction Report

THAT Council receive the August 2017 Construction Report dated October 24, 2017 for information purposes only.

69 - 71 i) **ADMINISTRATION**
131-2017 Business Report

THAT Council receive the Business Report dated October 24, 2017 for information.

72 - 74 j) **ADMINISTRATION**
132-2017 New Signage

THAT Council receive the request from the Central Frontenac Economic Development Committee; and
THAT Council support their two motions by forwarding them to Frontenac County; and
THAT the CFEDC work with the Frontenac County Economic Development Officer in the Preparation and costing for the signage and report back to Council.

8. Committee/Other Reports/Minutes

75 - 85 a) **Affordability Committee Report**

THAT Council receive the report from the Affordability Committee as information.

86 - 93 b) **Septic System Re-inspection Committee Report**

THAT Council receive the report from the Septic Re-inspection Committee for information.

9. Delegations/Presentations

a) **Ontario Provincial Police Staff Sergeant Sharron Brown**
Ontario Provincial Police Update

THAT the presentation from Sharron Brown, Staff Sergeant/Detachment Commander be received for information.

94 - 102 b) **Granite Ridge Education Centre - Wade Leonard**
Above and Beyond Drone Program at Granite Ridge

THAT the presentation from Wade Leonard from Granite Ridge Education Centre regarding the Above and Beyond Drone Program be received for information.

10. Communications/Correspondence

103 - 107

a) **Communications/Correspondence**

THAT Council receive for information the Communications/Correspondence dated October 24, 2017

11. Public Meetings

108 - 111

a) **Road Allowance Closure - Lot 32, between Concession 6 & 7 - Kennebec District - Veley**

THAT Council receive the Road Allowance Closure report located at Lot 32, between Concession 6 & 7, Kennebec District for information; and

THAT Council authorize the Clerk Administrator to proceed with the closing as previously approved by resolution of Council on February 11, 2014 to exchange the road allowance for a strip of land adjacent to the Veley Road; and

THAT the applicants will be responsible to pay for the survey and all legal fees to transfer the land; and

THAT a by-law be presented to Council closing the said allowance

112 - 116

b) Proposed Road Allowance Closure - Pt Lot 15, between Concession 2 & 3 - Oso District - Desrosiers

THAT Council receive the Road Allowance Closure report located at Pt. Lot 15, between Concession 2 & 3, Oso District for information; and

THAT Council receive and compile the public comments from the public meeting and direct staff to bring a report back for further consideration by Council.

12. By-laws/Agreements

117 - 119

a) **2017-34 Removal of Holding Zone - McNeil**

THAT By-law 2017-34 being a by-law to amend by-law 2011-52 as amended as it related to the removal of the Holding Zone for 1025 Sumac Trail, Arden, be read a first, second and third time and finally passed this 24th day of October, 2017

13. Notice of Motions

14. Giving Notice of Motion

15. New/Other Business

16. Closed Session

a) **Move into Closed Session**

THAT Council move into Closed Session to discuss matters about;
1. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b)

b) **RISE FROM CLOSED SESSION**

THAT Council rise from Closed Session and that Council provide direction to staff regarding;

1. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b)

17. Adjournment

120 a) THAT By-law 2017-35 being a by-law to confirm the proceedings of Council on the 24th day of October 2017 be read a first, second and third time and finally passed;
AND FURTHER, that this meeting be adjourned until 4:00p.m. Tuesday November 14, 2017 at the Soldiers Memorial Hall, 1107 Garrett Street, Sharbot Lake, ON

TOWNSHIP OF CENTRAL FRONTENAC
MINUTES OF THE REGULAR MEETING OF COUNCIL
October 10, 2017

A regular meeting of the Council of the Township of Central Frontenac was held at the Piccadilly Community Hall, 1025 Oak Flats Road, Godfrey, ON, on Tuesday October 10, 2017.

Present: Deputy Mayor Brent Cameron, Councillors Phillip Smith, Bill MacDonald, Cindy Kelsey, Sherry Whan, Victor Heese and Tom Dewey.

Regrets: Mayor Frances Smith, and Councillor Jamie Riddell

Staff in attendance: Cathy MacMunn Clerk Administrator, Michael McGovern Treasurer/Deputy Clerk, Shawn Merriman Manager of Development Services/Chief Building Official and Brad Thake Public Works Manager/Waste Management and David Armstrong Public Works Supervisor

1. Call to Order

Deputy Mayor Brent Cameron called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Resolution #301-2017

Moved by Bill MacDonald Seconded by Sherry Whan

THAT the Agenda for the regular scheduled Council meeting held on October 10th, 2017 be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Approval of Minutes

Resolution #302-2017

Moved by Cindy Kelsey Seconded by Sherry Whan

THAT the minutes of the regular scheduled Council meeting held on September 26, 2017 be approved as presented

CARRIED

5. Deputy Mayor Cameron's Comments:
There is a fundraising spaghetti supper on Saturday October 21st at Fire hall, in Parham.

CARRIED

6. Staff Reports

DEVELOPMENT SERVICES/BUILDING

Shawn Merriman Development Services/Chief Building Official brought forth to council the Development Services/Building Report

120-2017 Planning Report

Resolution #303-2017

Moved by Tom Dewey Seconded by Cindy Kelsey

THAT Council for the Township of Central Frontenac receive the Planning Report dated October 10th, 2017 for information.

CARRIED

PUBLIC WORKS

Brad Thake Public Works Manager/Waste Management brought forth the Public Works reports.

Brad Thake Public Works Manager/Waste Management introduced David Armstrong Public Works Supervisor.

121-2017 Public Works Activity Report

Resolution #304-2017

Moved by Tom Dewey Seconded by Bill MacDonald

THAT Council for the Township of Central Frontenac receive the Public Works Activity Report dated October 10th, 2017 for information.

CARRIED

ADMINISTRATION

Cathy MacMunn Clerk Administrator brought forth the Administration Reports

122-2017 Ontario Trillium Foundation - Grant

Resolution #305-2017

Moved by Bill MacDonald Seconded by Tom Dewey

THAT Council for the Township of Central Frontenac receive the report from the Clerk Administrator regarding an Ontario Trillium Grant for information and direction;

AND FURTHER that Council authorize staff to proceed with an application to the Ontario Trillium Foundation in the amount of $50,000 for the project known as “Thompson’s Cut”.

CARRIED

123-2017 Cemetery Contract

Resolution #306-2017

Moved by Victor Heese Seconded by Sherry Whan

THAT Council for the Township of Central Frontenac accepts Ralph Babcock’s resignation and extends appreciation for his many years of service to the Township.

AND FURTHER that staff be directed to bring back a report to Council in November with a recommendation to split the grass cutting and grave digging/custodian service contracts.

CARRIED

CAO Training Session

Resolution #307-2017

Moved by Bill MacDonald Seconded by Sherry Whan

THAT Council for the Township of Central Frontenac support the Clerk Administrator in attending a CAO training session at the Ambassador Hotel, Kingston starting Tuesday evening October 24th through until Friday October 27th .

CARRIED

7. COMMITTEE/OTHER REPORTS/MINUTES

Resolution #308-2017

Moved by Bill MacDonald Seconded by Victor Heese

THAT Council for the Township of Central Frontenac receive for information:
1. Around the Rideau, September October 2017
2. District 3 Recreation Committee Minutes, September 6, 2017
3. Eastern Ontario Trails Alliance - September 7, 2017 Draft minutes.

CARRIED

9. COMMUNICAITONS/CORRESPONDENCE

Resolution #309-2017

Moved by Phillip Smith Seconded by Sherry Whan

THAT Council for the Township of Central Frontenac receive for information the Communications/Correspondence dated October 10, 2017

CARRIED

10. CLOSED SESSION

Move Into Closed Session

Resolution #310-2017

Moved by Victor Heese Seconded by Phillip Smith

THAT Council for the Township of Central Frontenac move into Closed Session to discuss matters about:
i. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b).

CARRIED

Rise from Closed Session

Resolution #311-2017

Moved by Bill MacDonald Seconded by Victor Heese

THAT Council for the Township of Central Frontenac rise from Closed Session and that Council provide direction to staff regarding:
i. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b).

CARRIED

11. ADJOURNMENT

Resolution #312-2017

Moved by Victor Heese Seconded by Phillip Smith

THAT By-law 2017-33 being a by-law to confirm the proceedings of Council on the 10th day of October, 2017 be read a first, second, and third time and finally passed;

AND FURTHER, that this meeting be adjourned until 4:00p.m. Tuesday October 24th, 2017 at the Soldiers Memorial Hall, 1107 Garrett Street, Sharbot Lake, ON

CARRIED

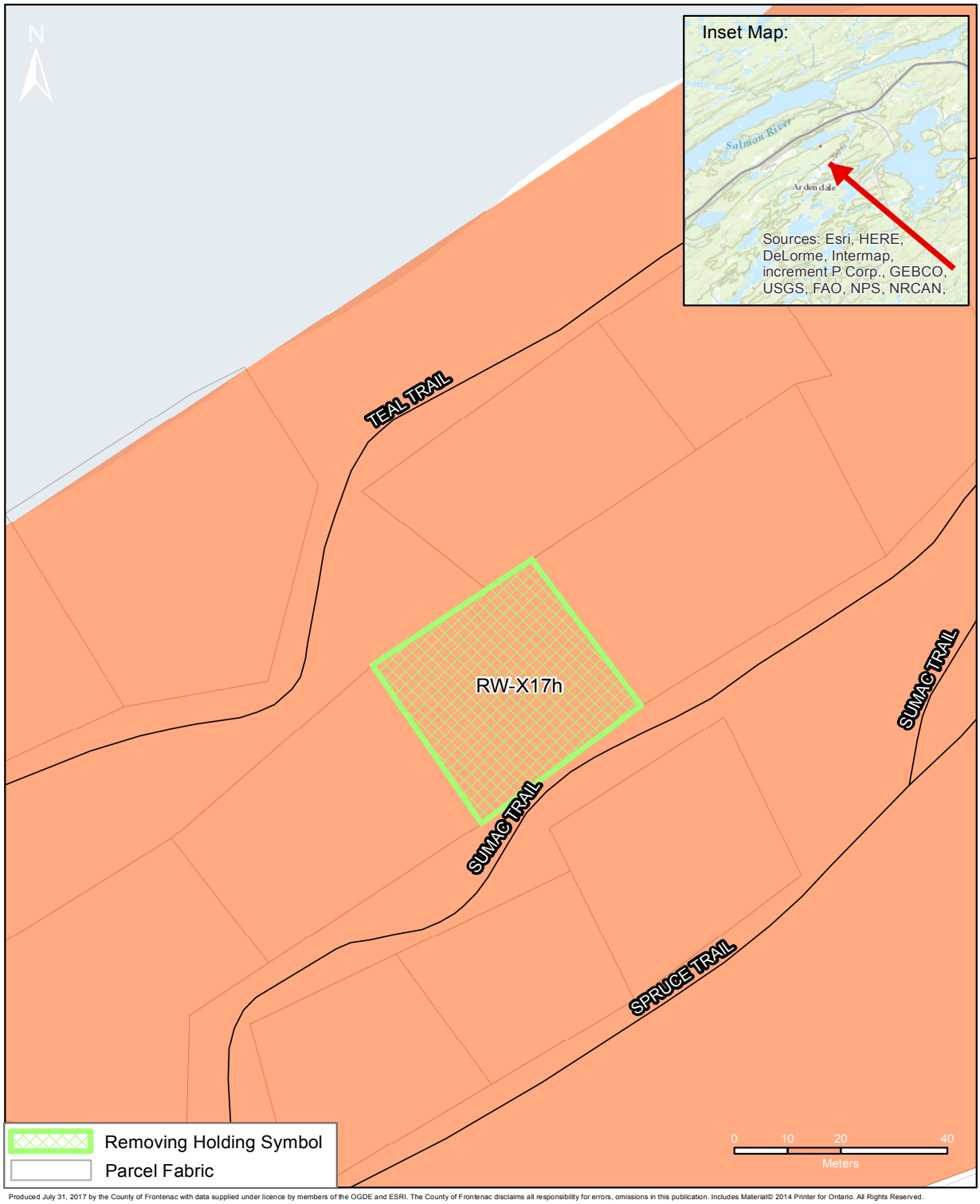
Meeting adjourned at 5:35 p.m.

_____	_____
Deputy Mayor Brent Cameron	Clerk Administrator Cathy MacMunn

TOWNSHIP OF CENTRAL FRONTENAC

MCNEIL - REMOVING HOLDING SYMBOL

1025 SUMAC LANE, GEOGRAPHIC TOWNSHIP OF KENNEBEC



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Planning Report

To: Mayor and Members of Council

From Joe Gallivan
Director
Planning & Economic Development
County of Frontenac

Re: **Application to Lift Holding Zone (File No. XXXX-17)**
1025 Sumac Lane, Garrison Shores

Recommendation: **Approval**

Date Prepared: October 19, 2017
Date of Meeting: October 24th, 2017

Proposal
An application has been submitted to remove the holding zone for 1025 Sumac Lane, Arden, being Unit 18 in the Garrison Shores vacant land condominium. The lifting of the holding zone would facilitate the reconstruction of a cottage and septic system.

Background
The Garrison Shores plan of condominium is located near the hamlet of Arden on the south side of Highway No. 7 abutting Garrison Lake. The property consists of 45.34 ha (112 acres). The property was originally purchased in the 1980s by Ontario Homestead Lands. This group sold cottages to individuals based on circular campsites. The cottagers became known as the Garrison Shores Owners Association (GSOA). Many cottages were constructed and septic systems and wells were installed.

Unfortunately when the property was originally developed there were defects in the title, and a need was identified to rectify these deficits through the creation of a plan of condominium. Official Plan Amendments and Zoning By-law amendments were also approved in 2007 to guide redevelopment of the site. The plan of condominium received final approval in 2011 from County Council.

Section 36 of the Planning Act permits a municipality to pass a holding zone by-law, which can freeze certain forms of development until the conditions in the holding zone are met and Council passes a by-law to lift the hold. The Garrison Shores Plan of Condominium has a special holding zone RW-X17-H. The holding zone was put in place to deal with the ad hoc nature of cottage development that resulted from the circular campsite concept, and the need to ensure that new development or

redevelopment would take place in an orderly fashion. The holding zone includes the following provisions:

> *No development or redevelopment shall be permitted and no holding symbol shall be removed for a Recreational/Residential Unit or on a Development Cluster on lands zoned as Waterfront Residential Special Exception Seventeen Holding (RW-x17-h) unless the Unit or Development Cluster can be serviced by an approved sewage and water system as per the requirements of the Building Code Act or the Ontario Water Resources Act and other related legislation such as the Safe Drinking Water Act and the Clean Water Act, whichever has application.*
>
> *2. Construction of Buildings and Accessory Uses, Buildings and Structures*
> *No development or redevelopment shall be permitted and no holding symbol shall be removed for a Recreational/Residential Unit or on a Development Cluster on lands zoned Waterfront Residential Special Exception Seventeen Holding (RW-x17-h) except in compliance with Table 2 – Zone Requirements.*

The subject property is 1,327 sq m (1/3 acre) in size. The applicant has submitted a sketch plan that complies with the site-specific zoning provisions. The sketch plan includes the construction of two small additions to the existing cabin on the property. According to the building permit application, the cabin has no plumbing and no shore well. An outhouse/privy pit with a compost toilet is also located on the lot. The site is also serviced by electricity. The lot does not have waterfrontage, and is approximately 58 metres (190 feet) from the shore of Garrison Lake.

All development in the condominium plan is subject to site plan control. Site plan approval is required prior to the building permit being issued. The current site plan process for the Township is geared toward large commercial development and a proposed streamlined process will be presented to Council for review at an upcoming meeting (based on similar processes in Rideau Lakes and Tay Valley). Council may wish to pass a resolution to waive or reduce the site plan control fee for this application under Section 69(2), of the *Planning Act,* as the site plan process in this case would be very limited.

The lands affected are designated as Waterfront – Special Policy Area 1 in the Official Plan. These are site-specific policies to guide redevelopment on Garrison Shores. The proposed plan submitted with the request to lift the holding zone meets the requirements of this section. A D-5-5 guideline assessment was not necessary as there is no source of potable water for the cabin, and water must be brought on-site by the users.

Conclusion

The applicant has met the requirements in the holding provision to lift the by-law as set out in the Central Frontenac Official Plan.

It is recommended that Township Council approve the application to lift the holding provision for Unit 18 (1025 Sumac Lane) of the Garrison Shores condominium, and pass a by-law to lift the holding provision later in the meeting.

It is further recommended that Council waive the requirement for Site Plan Control for this subject property as it will have limited value for the proper development of this lot.

Prepared by:

Joe Gallivan
Director
Planning & Economic Development
County of Frontenac

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

BY-LAW NO. 2017- 34

A BY-LAW TO AMEND BY-LAW NO. 2011-52 (ZONING BY-LAW) AS AMENDED AS IT RELATES TO THE REMOVAL OF THE HOLDING ZONE FOR 1025 SUMAC TRAIL (GARRISON SHORES), ARDEN, TOWNSHIP OF CENTRAL FRONTENAC

WHEREAS the Corporation of the Township of Frontenac placed an (-H) holding zone on lands within the Garrison Shores plan of condominium in order to facilitate orderly redevelopment of the lands

AND WHEREAS The Council of the Corporation of the Township of Central Frontenac is satisfied that the applicant has met the conditions of Sections 10.11.7 (Holding Zone) 3.6.3.16 H of the Township of Central Frontenac Official Plan, and Section 5.6.4 q) of Zoning By-law 2011-52 and that Unit 38 is suitable for redevelopment.

NOW THEREFORE, the Council of the Corporation of the Township of Central Frontenac enacts as follows:

1. THAT Schedule 'A2' to By-law No. 2011-52, as amended, is hereby amended as follows:
   (a) Remove the (-H holding zone from certain lands known as 1025 Sumac Lane and legally described as Part Lot 17, Concession 8, FVLCP 70 Level 1, Unit 18, former Kennebec Township, in the Township of Central Frontenac and shown on Schedule 'A' attached hereto

2. THAT all other provisions of By-law No. 2011-52 shall continue to apply.

3. THAT this by-law shall come into force and take effect on the date of final passing by the Council of the Township of Central Frontenac subject to the provisions of the *Planning Act, R.S.O, 1990,* as amended.

Read a first and second time this 24th day of October, 2017

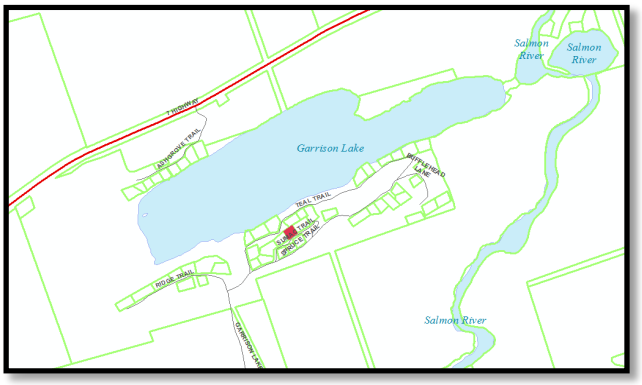
Read a third time and finally passed this 24th day of October, 2017

Mayor

Clerk

Township of Central Frontenac

Schedule ‘A’ to By-law 2017-34



This is Schedule ‘A’ to By-law No. 2017-34

Mayor

Clerk

Central Frontenac By-law No. 2017-34
Removal of Holding Zone By-law, McNeil
October 24, 2017

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Report Number: **124-2017**
Date of Meeting: **October 24, 2017**
From: **J. Michael McGovern, Treasurer**

Re: Accounts Payable Report

A. RECOMMENDATION

THAT Council approve the Cheque Distribution reports totalling $2,506,816.07 as prepared by the Treasurer.

B. BACKGROUND/ INFORMATION

Details of invoices are available from the Treasurer at the office. Please call in advance of the meeting for any information.

C. FINANCIAL IMPLICATIONS

The cash position of the municipality allows for the payment of these invoices.

D. ATTACHMENTS

Cheque Distribution Reports

TOWNSHIP OF CENTRAL FRONTENAC
Treasurer's Report
ACCOUNTS PAYABLE 10/13/2017

TOTAL REQUIREMENTS $2,506,816.07 **to be approved by Council**

A/P Cash Requirements

Date	
September 7, 2017	$440,695.34
September 23, 2017	$1,114,196.38
October 5, 2017	$880,732.66
October 12, 2017	$71,191.69

DISTRIBUTION	**Total**	**2,506,816.07**
General Government		870,156.06
Council		-
General Administration		181,048.31
Technology		-
911 Civic Addressing		-
Central Frontenac Fire		30,874.90
Jepp		-
Emergency Measures		-
Conservation Authorities		10,852.75
Policing		105,898.00
Fenceviewers		-
Animal Control		-
Livestock Losses		-
Building Department		7,262.71
Facilities Coordinator/Septic program		1,207.88
By-law Enforcement		5,508.04
Roads Department		1,042,187.47
Streetlighting		-
Waste Disposal		42,587.82
Cemeteries		7,928.75
Helipad		-
Medical Centre		-
Recreation		34,806.66
Other Cultural		516.51
Planning		4,259.76
Economic Development/Festival		-
Municipal Drain		-
GST/HST		161,720.45

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Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges:	From:	To:
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	2017-09-07	2017-09-07
Sorted By:	Vendor Name	

Distribution Types Included: AVAIL, TAKEN, FNCHG, PURCH, TRADE, MISC, FREIGHT, TAXES, WRITE UNIT, ROUND, RZGAIN, RZLOSS

Cheque Number	Date	Department	Document Number	Document Amount
Vendor:	**1499001**	**1499815 On Ltd./Fit Plus**		
EFT000000000094	2017-09-07	General Government	696352	$40.00
Total For Vendor	**1499001**	**1499815 On Ltd./Fit Plus**		**$40.00**
Vendor:	**ALGO001**	**Algonquin And Lakeshore**		
EFT000000000095	2017-09-07	General Government	EDUC LEVY SEPT 17	$32,632.04
Total For Vendor	**ALGO001**	**Algonquin And Lakeshore**		**$32,632.04**
Vendor:	**BABC001**	**Babcock, Ralph**		
025016	2017-09-07	Administration	3364449	$406.80
025016	2017-09-07	Administration	3364448 R. HOWES	$90.40
Total For Vendor	**BABC001**	**Babcock, Ralph**		**$497.20**
Vendor:	**BARB001**	**Barbara Everett O/A B.E.E. Sanitation**		
025017	2017-09-07	Administration	9690	$791.79
Total For Vendor	**BARB001**	**Barbara Everett O/A B.E.E. Sa**		**$791.79**
Vendor:	**BELL001**	**Bell Canada**		
025018	2017-09-07	Administration	384-1254 AUG17	$85.01
025018	2017-09-07	Administration	384-3746 AUG17	$73.77
025018	2017-09-07	Administration	335-2146 AUG 17	$172.87
025018	2017-09-07	Administration	335-2213 AUG17	$210.78
025018	2017-09-07	Administration	335-5713 AUG17	$91.46
025018	2017-09-07	Administration	335-3862 AUG17	$99.31
025018	2017-09-07	Administration	335-2140 AUG17	$113.60
025018	2017-09-07	Administration	528888063 AUG17	$100.10
Total For Vendor	**BELL001**	**Bell Canada**		**$946.90**
Vendor:	**BOWI001**	**Bowick, Bill**		
025019	2017-09-07	Recreation & Cultural Services	B BOWICK STRAWBERRY	$200.00
025019	2017-09-07	Recreation & Cultural Services	B BOWICK K&P TRAIL M	$95.40
Total For Vendor	**BOWI001**	**Bowick, Bill**		**$295.40**

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Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
Vendor:	**BOWI002**	**Bowick, Rosemarie**			
025020	2017-09-07	Administration	R BOWICK LAPEL PINS	$55.82	
Total For Vendor	**BOWI002**	**Bowick, Rosemarie**		**$55.82**	
Vendor:	**CADU001**	**Caduceon Enterprises Inc.,**			
EFT000000000096	2017-09-07	Administration	17-12336	$469.85	
Total For Vendor	**CADU001**	**Caduceon Enterprises Inc.,**		**$469.85**	
Vendor:	**CLOW001**	**Clow, Sandra**			
025021	2017-09-07	Administration	S CLOW MILEAGE WSIB	$41.25	
Total For Vendor	**CLOW001**	**Clow, Sandra**		**$41.25**	
Vendor:	**CONS001**	**Conseil Des Ecoles Publiques**			
EFT000000000097	2017-09-07	General Government	EDUC LEVY SEPT 17	$1,149.19	
Total For Vendor	**CONS001**	**Conseil Des Ecoles Publique**		**$1,149.19**	
Vendor:	**CONS002**	**Conseil Scolaire Catholique Du**			
EFT000000000098	2017-09-07	General Government	EDUC LEVY SEPT 17	$2,597.48	
Total For Vendor	**CONS002**	**Conseil Scolaire Catholique D**		**$2,597.48**	
Vendor:	**CULL001**	**Culligan Ottawa Water Conditioning**			
EFT000000000099	2017-09-07	Administration	0975786	$0.25	
EFT000000000099	2017-09-07	Administration	428387 AUG17	$68.76	
Total For Vendor	**CULL001**	**Culligan Ottawa Water Condit**		**$69.01**	
Vendor:	**FRON005**	**Frontenac Municipal Law Enforcement Inc**			
EFT000000000100	2017-09-07	Administration	CF-B-2017-AUGUST	$1,182.95	
EFT000000000100	2017-09-07	Administration	CF-B-2017-JULY	$976.05	
Total For Vendor	**FRON005**	**Frontenac Municipal Law Enf**		**$2,159.00**	
Vendor:	**GLOB001**	**Globalstar Canada Satellite Co.**			
EFT000000000101	2017-09-07	Administration	1000000008639475	$56.49	
Total For Vendor	**GLOB001**	**Globalstar Canada Satellite C**		**$56.49**	
Vendor:	**HOWE001**	**Howes, Mary**			
025022	2017-09-07	Administration	M HOWES CANADA 150 C	$234.52	

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Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Page: 3

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
	Total For Vendor	**HOWE001 Howes, Mary**			**$234.52**
Vendor:	**HYDR001**	**Hydro One Networks Inc**			
025023	2017-09-07	Administration	200118013504 AUG 31/	$96.36	
025023	2017-09-07	Administration	200106068760 AUG 17	$512.63	
025023	2017-09-07	Administration	200093800785 AUG 17	$238.12	
025023	2017-09-07	Administration	200080672746 AUG 17	$162.53	
025023	2017-09-07	Administration	200073178080 AUG 17	$571.27	
025023	2017-09-07	Administration	200039097940 AUG 17	$259.77	
025023	2017-09-07	Administration	200126942959 AUG 17	$43.64	
025023	2017-09-07	Administration	200085474549 AUG 17	$338.21	
025023	2017-09-07	Administration	200102650926 AUG 17	$40.00	
025023	2017-09-07	Administration	200076842660 AUG 17	$31.12	
025023	2017-09-07	Administration	200044234290 AUG 17	$6.10	
025023	2017-09-07	Administration	200115990244 AUG 17	$933.06	
025023	2017-09-07	Administration	200213615690 AUG 17	$98.21	
025023	2017-09-07	Administration	200012249249 AUG 17	$41.69	
025023	2017-09-07	Administration	200063678245 AUG 17	$310.97	
025023	2017-09-07	Administration	200118543667 AUG 17	$303.15	
025023	2017-09-07	Administration	200012736875 AUG 17	$77.27	
025023	2017-09-07	Administration	200033149618 AUG 17	$194.31	
025023	2017-09-07	Administration	200025677079 AUG 17	$467.40	
	Total For Vendor	**HYDR001 Hydro One Networks Inc**			**$4,725.81**
Vendor:	**KING002**	**Kingston Humane Society**			
025024	2017-09-07	General Government	DON LATE ALMA WHAN	$25.00	
	Total For Vendor	**KING002 Kingston Humane Society**			**$25.00**
Vendor:	**LIME001**	**Limestone District School Board**			
025025	2017-09-07	General Government	EDUC LEVY SEPT17	$386,782.34	
	Total For Vendor	**LIME001 Limestone District School Bo**			**$386,782.34**
Vendor:	**LIND001**	**Linde Canada Limited 15687**			
025026	2017-09-07	Protection Services	56973991	$175.10	
	Total For Vendor	**LIND001 Linde Canada Limited 15687**			**$175.10**
Vendor:	**MIKE001**	**Mike Dean Super Food Stores**			
025027	2017-09-07	Protection Services	SUPPL MAY-JUL 24/17	$911.84	
	Total For Vendor	**MIKE001 Mike Dean Super Food Stores**			**$911.84**
Vendor:	**NATU001**	**Natural Breeze Products**			
EFT000000000102	2017-09-07	General Government	46 AUG 31/17	$18.00	

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
		Total For Vendor NATU001 Natural Breeze Products		**$18.00**	
Vendor:	**PRUM001**	**Prum, Mary**			
025028	2017-09-07	Transportation Services	NUEAN/PRUM ENT RFD	$400.00	
		Total For Vendor PRUM001 Prum, Mary		**$400.00**	
Vendor:	**PURO001**	**Purolator Courier Ltd**			
025029	2017-09-07	Administration	435578189	$95.33	
		Total For Vendor PURO001 Purolator Courier Ltd		**$95.33**	
Vendor:	**RECE003**	**Receiver General - GST/HST recoverable**			
025030	2017-09-07	Administration	869724898RT0001 AUG1	$4,315.80	
		Total For Vendor RECE003 Receiver General - GST/HST r		**$4,315.80**	
Vendor:	**REVE001**	**Revell Ford Lincoln**			
025031	2017-09-07	Administration	517049	$64.58	
		Total For Vendor REVE001 Revell Ford Lincoln		**$64.58**	
Vendor:	**ROBI002**	**Robinson, Heather**			
025032	2017-09-07	Transportation Services	H ROBINSON SUPP BBQ	$128.67	
		Total For Vendor ROBI002 Robinson, Heather		**$128.67**	
Vendor:	**SCOT010**	**Scott, Doug**			
025033	2017-09-07	Protection Services	D SCOTT GAS RES 411	$50.00	
		Total For Vendor SCOT010 Scott, Doug		**$50.00**	
Vendor:	**SHRE001**	**Shred-It International**			
025034	2017-09-07	Administration	8100242031	$80.25	
		Total For Vendor SHRE001 Shred-It International		**$80.25**	
Vendor:	**WHAN003**	**Whan, Randall**			
025035	2017-09-07	Transportation Services	R WHAN ENT PERMIT RF	$400.00	
		Total For Vendor WHAN003 Whan, Randall		**$400.00**	
Vendor:	**XPLO001**	**Xplornet Communications**			
EFT000000000103	2017-09-07	Administration	INV18937616	$56.49	
EFT000000000103	2017-09-07	Administration	INV18939600	$111.85	

System: 2017-09-07 3:01:53 PM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
Total For Vendor		XPLO001 Xplornet Communications		$168.34	
Vendor:	YOUN003	Young, Jane			
Total For Vendor		YOUN003 Young, Jane		$318.34	
			GRAND TOTAL	$440,695.34	

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

	From:	To:
Ranges:		
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	2017-09-23	2017-09-23
Sorted By:	Vendor Name	

Distribution Types Included: AVAIL, TAKEN, FNCHG, PURCH, TRADE, MISC, FREIGHT, TAXES, WRITE UNIT, ROUND, RZGAIN, RZLOSS

Cheque Number	Date	Department	Document Number	Document Amount
Vendor:	**1010001**	**1010 Lawn & Garden**		
025037	2017-09-23	Administration	23 JULY17	$904.00
Total For Vendor	**1010001**	**1010 Lawn & Garden**		**$904.00**
Vendor:	**1499001**	**1499815 On Ltd./Fit Plus**		
025038	2017-09-23	General Government	696356	$32.00
Total For Vendor	**1499001**	**1499815 On Ltd./Fit Plus**		**$32.00**
Vendor:	**407E001**	**407 ETR**		
025039	2017-09-23	Protection Services	736406598 AUG17	$33.10
Total For Vendor	**407E001**	**407 ETR**		**$33.10**
Vendor:	**ALOC001**	**A - 1 Locksmith**		
025040	2017-09-23	Administration	824058	$189.84
Total For Vendor	**ALOC001**	**A - 1 Locksmith**		**$189.84**
Vendor:	**AMCT001**	**AMCTO**		
025041	2017-09-23	Administration	12385	$1,762.80
Total For Vendor	**AMCT001**	**AMCTO**		**$1,762.80**
Vendor:	**BABC001**	**Babcock, Ralph**		
025042	2017-09-23	Administration	838504	$5,235.41
025042	2017-09-23	Administration	3364450 D GOOD	$406.80
025042	2017-09-23	Administration	838502	$90.40
025042	2017-09-23	Administration	838501	$90.40
025042	2017-09-23	Administration	838503	$203.40
Total For Vendor	**BABC001**	**Babcock, Ralph**		**$6,026.41**
Vendor:	**BARB001**	**Barbara Everett O/A B.E.E. Sanitation**		
025043	2017-09-23	Administration	9689	$22.03
025043	2017-09-23	Administration	9691	$22.03
025043	2017-09-23	Administration	9692	$22.03
025043	2017-09-23	Administration	9690A	$791.79

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
	Total For Vendor	**BARB001 Barbara Everett O/A B.E.E. Sa**		**$857.88**	
Vendor:	**BELL001**	**Bell Canada**			
025044	2017-09-23	Administration	374-2335 AUG17	$107.22	
025044	2017-09-23	Administration	374-3280 AUG17	$80.22	
	Total For Vendor	**BELL001 Bell Canada**		**$187.44**	
Vendor:	**BMRM001**	**BMR Manufacturing Inc**			
025045	2017-09-23	Administration	355856	$325.44	
025045	2017-09-23	Administration	355809	$9,449.65	
	Total For Vendor	**BMRM001 BMR Manufacturing Inc**		**$9,775.09**	
Vendor:	**BOWI001**	**Bowick, Bill**			
025046	2017-09-23	Administration	B BOWICK TOYS DIST3	$513.72	
	Total For Vendor	**BOWI001 Bowick, Bill**		**$513.72**	
Vendor:	**BRAF001**	**Brafasco/HD Supply Canada Inc**			
025047	2017-09-23	Administration	107552662	$119.78	
	Total For Vendor	**BRAF001 Brafasco/HD Supply Canada I**		**$119.78**	
Vendor:	**CANA006**	**Canadian Pacific Railway Co.**			
025048	2017-09-23	Transportation Services	11095048	$806.00	
025048	2017-09-23	Transportation Services	11095078	$496.00	
	Total For Vendor	**CANA006 Canadian Pacific Railway Co.**		**$1,302.00**	
Vendor:	**CANA009**	**Canadian Tire**			
025049	2017-09-23	Administration	55470179	$554.52	
	Total For Vendor	**CANA009 Canadian Tire**		**$554.52**	
Vendor:	**CARR001**	**Carrier Centers**			
025050	2017-09-23	Administration	05S501468	$723.20	
025050	2017-09-23	Administration	05S501466	$733.37	
025050	2017-09-23	Administration	05S501464	$1,565.98	
025050	2017-09-23	Administration	05S501465	$723.20	
	Total For Vendor	**CARR001 Carrier Centers**		**$3,745.75**	
Vendor:	**CRAI002**	**Crains' Construction Ltd**			
025051	2017-09-23	Administration	16309	$28,321.92	
025051	2017-09-23	Administration	16071,16072,16226	$301,987.39	

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025052	2017-09-23	Transportation Services	16342	$152,796.74	
Total For Vendor	**CRAI002**	**Crains' Construction Ltd**		**$483,106.05**	
Vendor:	**DIAM001**	**Diamond Software Inc**			
025053	2017-09-23	Administration	PS-332040	$1,154.01	
025053	2017-09-23	Administration	PS-331092	$1,932.30	
025053	2017-09-23	Administration	PS-331259	$60.74	
Total For Vendor	**DIAM001**	**Diamond Software Inc**		**$3,147.05**	
Vendor:	**DRAI001**	**Drain-All Ltd**			
025054	2017-09-23	Environmental Services	W29105	$34,993.05	
Total For Vendor	**DRAI001**	**Drain-All Ltd**		**$34,993.05**	
Vendor:	**ENVI002**	**Environmental Contracting Services**			
025055	2017-09-23	Administration	06072017-06	$247.89	
025055	2017-09-23	Administration	30082017-5 WINTER SA	$8,260.30	
Total For Vendor	**ENVI002**	**Environmental Contracting S**		**$8,508.19**	
Vendor:	**FIRE002**	**Fire Marshal's Public Fire Safety Council**			
025056	2017-09-23	Administration	IN149337	$2,066.83	
Total For Vendor	**FIRE002**	**Fire Marshal's Public Fire Saf**		**$2,066.83**	
Vendor:	**GEMM001**	**Gemmill Sand And Gravel Limited**			
025057	2017-09-23	Administration	00001900	$72,526.11	
025057	2017-09-23	Administration	00001899	$118,439.82	
025057	2017-09-23	Administration	00001904 WINTER SAND	$17,017.80	
Total For Vendor	**GEMM001**	**Gemmill Sand And Gravel Lin**		**$207,983.73**	
Vendor:	**GOLD001**	**Golder Associates Ltd**			
025058	2017-09-23	Administration	874798	$47.19	
025058	2017-09-23	Administration	865358	$6,573.81	
025058	2017-09-23	Administration	876932	$382.20	
025058	2017-09-23	Administration	868734	$1,053.65	
Total For Vendor	**GOLD001**	**Golder Associates Ltd**		**$8,056.85**	
Vendor:	**GRAY001**	**Gray's Grocery**			
025059	2017-09-23	Transportation Services	328714	$134.05	
Total For Vendor	**GRAY001**	**Gray's Grocery**		**$134.05**	

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
Vendor:	**GREE001**	**Greenshield Pest Control Inc**			
025060	2017-09-23	Administration	201521870	$62.15	
025060	2017-09-23	Administration	201521869	$62.15	
Total For Vendor	**GREE001**	**Greenshield Pest Control Inc**		**$124.30**	
Vendor:	**HART001**	**Hartington Equipment**			
025061	2017-09-23	Administration	IV48697	$108.39	
025061	2017-09-23	Administration	IV48579	$2,073.56	
Total For Vendor	**HART001**	**Hartington Equipment**		**$2,181.95**	
Vendor:	**HGCM001**	**HGC Management Inc**			
025062	2017-09-23	Administration	25446	$580.80	
Total For Vendor	**HGCM001**	**HGC Management Inc**		**$580.80**	
Vendor:	**HYDR001**	**Hydro One Networks Inc**			
025063	2017-09-23	Administration	200102712964 SEPT17	$31.88	
025063	2017-09-23	Administration	200118704527 SEPT17	$88.39	
025063	2017-09-23	Administration	200123390233 SEPT17	$753.00	
025063	2017-09-23	Administration	200123355372 SEPT17	$195.77	
025063	2017-09-23	Administration	200023926029 SEPT17	$31.12	
025063	2017-09-23	Administration	200104433201 SEPT17	$353.23	
025063	2017-09-23	Administration	200090961820 SEPT17	$113.07	
025063	2017-09-23	Administration	200031117062 SEPT17	$31.12	
Total For Vendor	**HYDR001**	**Hydro One Networks Inc**		**$1,597.58**	
Vendor:	**KEHO001**	**Kehoe, Allan**			
025065	2017-09-23	Administration	TENDER 2016-06 SEP17	$265.05	
025065	2017-09-23	Administration	TENDER2016-02 SEPT17	$578.94	
025065	2017-09-23	Administration	TENDER2016-03 SEPT17	$533.42	
025065	2017-09-23	Administration	TENDER2016-06 SEPT17	$1,178.46	
025065	2017-09-23	Administration	TENDER2016-01 SEPT17	$453.38	
025065	2017-09-23	Administration	PARHAM LIBR SEPT17	$226.00	
025065	2017-09-23	Administration	TENDER2017-03 SEPT17	$1,538.05	
025065	2017-09-23	Administration	TENDER2017-05 SEPT17	$1,569.44	
025065	2017-09-23	Administration	TENDER2017-04 SEPT17	$3,452.77	
Total For Vendor	**KEHO001**	**Kehoe, Allan**		**$9,795.51**	
Vendor:	**KIMC001**	**Kimco Steel Sales Limited**			
025066	2017-09-23	Administration	IV-286760	$972.82	
025066	2017-09-23	Administration	IV-286895	$1,360.84	
Total For Vendor	**KIMC001**	**Kimco Steel Sales Limited**		**$2,333.66**	

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
Vendor:	**KSWI001**	**K & S Windor Salt Ltd**			
025064	2017-09-23	Administration	5300320514	$3,968.61	
025064	2017-09-23	Administration	5300320321	$3,737.00	
025064	2017-09-23	Administration	5300321077	$3,375.36	
025064	2017-09-23	Administration	5300320822	$10,566.49	
025064	2017-09-23	Administration	5300321545	$7,711.30	
Total For Vendor	**KSWI001**	**K & S Windor Salt Ltd**		**$29,358.76**	
Vendor:	**LIFE001**	**Lifesaving Society**			
025067	2017-09-23	Recreation & Cultural Services	154646	$170.75	
Total For Vendor	**LIFE001**	**Lifesaving Society**		**$170.75**	
Vendor:	**MARS001**	**Marshall Automotive**			
025068	2017-09-23	Administration	15732	$882.74	
025068	2017-09-23	Administration	15675	$404.74	
Total For Vendor	**MARS001**	**Marshall Automotive**		**$1,287.48**	
Vendor:	**MERR002**	**Merriman, Shawn**			
025069	2017-09-23	Administration	S MERRIMAN EXP MAY-S	$236.84	
Total For Vendor	**MERR002**	**Merriman, Shawn**		**$236.84**	
Vendor:	**MINI013**	**Ministry Of Finance - Policing**			
025070	2017-09-23	Protection Services	17070917043	$105,898.00	
Total For Vendor	**MINI013**	**Ministry Of Finance - Policing**		**$105,898.00**	
Vendor:	**MORG001**	**Morgan's Diesel Truck Parts Inc**			
025071	2017-09-23	Administration	#20 DIFFERENTIAL CLI	$5,085.00	
Total For Vendor	**MORG001**	**Morgan's Diesel Truck Parts I**		**$5,085.00**	
Vendor:	**NEDC001**	**Nedco-Div. Of Rexel Canada Electrical Inc**			
025072	2017-09-23	Administration	5311646	$16.10	
Total For Vendor	**NEDC001**	**Nedco-Div. Of Rexel Canada I**		**$16.10**	
Vendor:	**NEDO001**	**Nedow Construction Inc**			
025073	2017-09-23	Administration	4095 WINTER SAND	$9,076.73	
Total For Vendor	**NEDO001**	**Nedow Construction Inc**		**$9,076.73**	
Vendor:	**NORT002**	**North Frontenac Telephone Co.**			

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025074	2017-09-23	Administration	279-2123 SEPT17		$295.13
025074	2017-09-23	Administration	279-1146 SEPT17		$233.08
025074	2017-09-23	Administration	375-6650 SEPT17		$162.73
025074	2017-09-23	Administration	279-2935 SEPT17		$818.36
025074	2017-09-23	Administration	999-300-0414 SEPT17		$89.27
	Total For Vendor	**NORT002 North Frontenac Telephone C**			**$1,598.57**
Vendor:	**NORT004**	**Nortrax**			
025075	2017-09-23	Administration	808434		$423.95
025075	2017-09-23	Administration	808432		$153.19
025075	2017-09-23	Administration	810886		$879.83
025075	2017-09-23	Administration	813098		$7,220.86
	Total For Vendor	**NORT004 Nortrax**			**$8,677.83**
Vendor:	**OAKE001**	**Oakes Towing & Recovery**			
025077	2017-09-23	Administration	14799		$466.13
	Total For Vendor	**OAKE001 Oakes Towing & Recovery**			**$466.13**
Vendor:	**OAKE002**	**Oakes Truck Sales**			
025078	2017-09-23	Administration	157122		$395.36
025078	2017-09-23	Administration	157144		$388.09
025078	2017-09-23	Administration	157371		$989.02
	Total For Vendor	**OAKE002 Oakes Truck Sales**			**$1,772.47**
Vendor:	**OBET001**	**O. Bettschen Construction Ltd**			
025076	2017-09-23	Administration	38952		$122.94
025076	2017-09-23	Administration	39085		$1,703.64
	Total For Vendor	**OBET001 O. Bettschen Construction Lt**			**$1,826.58**
Vendor:	**PAUL001**	**Paul Collins Trucking Inc**			
025079	2017-09-23	Administration	4548370		$12,175.75
	Total For Vendor	**PAUL001 Paul Collins Trucking Inc**			**$12,175.75**
Vendor:	**PERT002**	**Perth & District Portable Toilet Rentals**			
025080	2017-09-23	Administration	12102		$320.36
	Total For Vendor	**PERT002 Perth & District Portable Toile**			**$320.36**
Vendor:	**PETR001**	**Petrie Ford**			
025081	2017-09-23	Administration	238085		$189.70

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
	Total For Vendor	**PETR001 Petrie Ford**		**$189.70**	
Vendor:	**PETR002**	**Petro Canada Sharbot Lake**			
025082	2017-09-23	Administration	CF FD FUEL JULY17	$419.47	
025082	2017-09-23	Administration	FAC - JULY 2017	$212.63	
025082	2017-09-23	Administration	RDS - JULY 2017	$85.51	
	Total For Vendor	**PETR002 Petro Canada Sharbot Lake**		**$717.61**	
Vendor:	**PITN001**	**Pitney Bowes Global Credit Services**			
025083	2017-09-23	Administration	1005024594	$806.76	
	Total For Vendor	**PITN001 Pitney Bowes Global Credit S**		**$806.76**	
Vendor:	**POWE002**	**Powerscreen of Canada**			
025084	2017-09-23	Administration	97330	$2,163.95	
025084	2017-09-23	Administration	97300	$18,080.00	
	Total For Vendor	**POWE002 Powerscreen of Canada**		**$20,243.95**	
Vendor:	**PRIN001**	**Princess Auto**			
025085	2017-09-23	Administration	524968	$133.28	
	Total For Vendor	**PRIN001 Princess Auto**		**$133.28**	
Vendor:	**PUTN001**	**Putnam, Nathan**			
025086	2017-09-23	Transportation Services	N PUTNAM RFD PRIVATE	$500.00	
	Total For Vendor	**PUTN001 Putnam, Nathan**		**$500.00**	
Vendor:	**QUIN002**	**Quinte Truck & Trailer Parts**			
025087	2017-09-23	Administration	173-162381	$151.87	
	Total For Vendor	**QUIN002 Quinte Truck & Trailer Parts**		**$151.87**	
Vendor:	**RAMS001**	**Ram's Esso**			
025090	2017-09-23	Administration	DIST 3 FD GAS JULY17	$213.25	
025090	2017-09-23	Administration	#3 FUEL JUNE 17	$58.75	
	Total For Vendor	**RAMS001 Ram's Esso**		**$272.00**	
Vendor:	**REAL001**	**Realtax Inc**			
025091	2017-09-23	Administration	63190	$508.50	
025091	2017-09-23	Administration	63197	$491.55	
025091	2017-09-23	Administration	63198	$468.95	
025091	2017-09-23	Administration	63199	$491.55	

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025091	2017-09-23	Administration	63200		$491.55
025091	2017-09-23	Administration	63201		$745.80
025091	2017-09-23	Administration	63202		$446.35
025091	2017-09-23	Administration	63203		$446.35
025091	2017-09-23	Administration	63204		$508.50
025091	2017-09-23	Administration	63251		$435.05
Total For Vendor		**REAL001 Realtax Inc**			**$5,034.15**
Vendor:		**REGI002 Regional Maple Leaf Communications Inc**			
025092	2017-09-23	Administration	858248		$311.88
Total For Vendor		**REGI002 Regional Maple Leaf Commur**			**$311.88**
Vendor:		**RIDE002 Rideau Valley Conservation**			
025093	2017-09-23	Protection Services	IN00039353		$10,852.75
Total For Vendor		**RIDE002 Rideau Valley Conservation**			**$10,852.75**
Vendor:		**ROBI001 Robinson Excavating**			
025094	2017-09-23	Administration	093 WINTER SAND		$54,002.70
Total For Vendor		**ROBI001 Robinson Excavating**			**$54,002.70**
Vendor:		**ROBI003 Robinson, Greg**			
025095	2017-09-23	Protection Services	G ROBINSON EXP CHIEF		$26.13
Total For Vendor		**ROBI003 Robinson, Greg**			**$26.13**
Vendor:		**ROTA001 Rotating Rug Rental**			
025096	2017-09-23	Administration	73533		$115.00
Total For Vendor		**ROTA001 Rotating Rug Rental**			**$115.00**
Vendor:		**RTHU001 R. Thurston Technologies**			
025088	2017-09-23	Administration	10963		$538.20
025088	2017-09-23	Administration	10962		$240.13
Total For Vendor		**RTHU001 R. Thurston Technologies**			**$778.33**
Vendor:		**SHAR003 Sharbot Lake Home Building Centre**			
025097	2017-09-23	Administration	173705		$239.93
Total For Vendor		**SHAR003 Sharbot Lake Home Building**			**$239.93**
Vendor:		**SMSR001 SMS Rents/Cooper Equipment Rentals**			
025098	2017-09-23	Administration	C69020344		$201.71

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
	Total For Vendor	**SMSR001 SMS Rents/Cooper Equipmen**		**$201.71**	
Vendor:	**TALL001**	**Tallman Truck Centre Limited**			
025099	2017-09-23	Administration	434222	$1,320.48	
	Total For Vendor	**TALL001 Tallman Truck Centre Limited**		**$1,320.48**	
Vendor:	**TEEP001**	**Teeple, Janice**			
025100	2017-09-23	Administration	J TEEPLE CHEMICAL GL	$13.56	
	Total For Vendor	**TEEP001 Teeple, Janice**		**$13.56**	
Vendor:	**THEP001**	**The Public Sector Digest Inc**			
025101	2017-09-23	Administration	8657	$1,252.85	
	Total For Vendor	**THEP001 The Public Sector Digest Inc**		**$1,252.85**	
Vendor:	**TURR001**	**Turris Communications Ltd**			
025102	2017-09-23	Administration	TCL-171733	$28.25	
025102	2017-09-23	Protection Services	TCL-174655	$4,520.00	
	Total For Vendor	**TURR001 Turris Communications Ltd**		**$4,548.25**	
Vendor:	**TWPA001**	**TW Patching**			
025103	2017-09-23	Administration	580506	$2,949.30	
	Total For Vendor	**TWPA001 TW Patching**		**$2,949.30**	
Vendor:	**ULTR001**	**Ultramar Ltd**			
025104	2017-09-23	Administration	537930	$4,368.59	
025104	2017-09-23	Administration	537931	$1,822.59	
025104	2017-09-23	Administration	537904	$1,013.68	
025104	2017-09-23	Administration	537903	$283.12	
025104	2017-09-23	Administration	507041	$204.55	
025104	2017-09-23	Administration	507040	$439.32	
025104	2017-09-23	Administration	507042	$497.26	
025104	2017-09-23	Administration	286628	$355.23	
025104	2017-09-23	Administration	286629	$1,253.29	
025104	2017-09-23	Administration	537804	$814.23	
025104	2017-09-23	Administration	537805	$564.34	
025104	2017-09-23	Administration	537849	$186.11	
025104	2017-09-23	Administration	537847	$2,143.54	
025104	2017-09-23	Administration	537848	$1,450.21	
025104	2017-09-23	Administration	286624	$607.53	
025104	2017-09-23	Administration	286625	$993.48	
025104	2017-09-23	Administration	537906	$1,302.57	
025104	2017-09-23	Administration	537905	$2,868.64	
025104	2017-09-23	Administration	537865	$1,249.29	
025104	2017-09-23	Administration	537852	$2,122.64	

System: 2017-09-23 8:52:42 AM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025104	2017-09-23	Administration	537850		$528.94
025104	2017-09-23	Administration	537851		$833.32
	Total For Vendor	**ULTR001 Ultramar Ltd**			**$25,902.47**
Vendor:	**VERO001**	**Verona Hardware Ltd**			
025105	2017-09-23	Administration	35867		$15.34
	Total For Vendor	**VERO001 Verona Hardware Ltd**			**$15.34**
Vendor:	**WILL002**	**Williams Hot Mix Ltd**			
025106	2017-09-23	Administration	3296		$1,792.12
025106	2017-09-23	Administration	3269		$999.64
025106	2017-09-23	Administration	3274		$1,395.34
	Total For Vendor	**WILL002 Williams Hot Mix Ltd**			**$4,187.10**
Vendor:	**YOUN005**	**R.E. Young Rentals Ltd**			
	Total For Vendor	**YOUN005 R.E. Young Rentals Ltd**			**$10,848.00**
			GRAND TOTAL		**$1,114,196.38**

System: 2017-10-05 3:21:11 PM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

	From:	To:
Ranges:		
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	2017-10-05	2017-10-05
Sorted By:	Vendor Name	

Distribution Types Included: AVAIL, TAKEN, FNCHG, PURCH, TRADE, MISC, FREIGHT, TAXES, WRITE UNIT, ROUND, RZGAIN, RZLOSS

Cheque Number	Date	Department	Document Number	Document Amount
Vendor:	**1499001**	**1499815 On Ltd./Fit Plus**		
EFT000000000104	2017-10-05	General Government	696361	$40.00
Total For Vendor	**1499001**	**1499815 On Ltd./Fit Plus**		**$40.00**
Vendor:	**BABC001**	**Babcock, Ralph**		
025107	2017-10-05	Administration	838505	$90.40
025107	2017-10-05	Administration	838506 D. DERUE	$406.80
025107	2017-10-05	Administration	838510	$90.40
025107	2017-10-05	Administration	838507	$113.00
025107	2017-10-05	Administration	828508 G KENNEDY	$90.40
025107	2017-10-05	Administration	838509 G TEAL	$90.40
025107	2017-10-05	Administration	838511	$316.40
Total For Vendor	**BABC001**	**Babcock, Ralph**		**$1,197.80**
Vendor:	**BELL001**	**Bell Canada**		
025108	2017-10-05	Administration	335-2146 SEPT17	$172.87
025108	2017-10-05	Administration	335-2213 SEPT17	$210.78
025108	2017-10-05	Administration	335-5713 SEPT17	$91.46
025108	2017-10-05	Administration	528888063 SEPT17	$97.18
025108	2017-10-05	Administration	335-2140 SEPT17	$113.60
025108	2017-10-05	Administration	335-3662 SEPT17	$99.39
Total For Vendor	**BELL001**	**Bell Canada**		**$785.28**
Vendor:	**BLAC001**	**Black Dog Tire & Lubricants Ltd,**		
EFT000000000105	2017-10-05	Administration	IN0009302	$161.59
Total For Vendor	**BLAC001**	**Black Dog Tire & Lubricants L**		**$161.59**
Vendor:	**BOWI001**	**Bowick, Bill**		
025109	2017-10-05	Administration	B BOWICK CANADA DAY	$151.92
025109	2017-10-05	Recreation & Cultural Services	B BOWICK POSTERS GIV	$45.00
Total For Vendor	**BOWI001**	**Bowick, Bill**		**$196.92**
Vendor:	**BURC001**	**Burchell Glass Inc**		
025110	2017-10-05	Administration	6625	$1,005.70

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
Total For Vendor		**BURC001 Burchell Glass Inc**			**$1,005.70**
Vendor:	**CANA006**	**Canadian Pacific Railway Co.**			
EFT000000000106	2017-10-05	Transportation Services	11095701		$806.00
EFT000000000106	2017-10-05	Transportation Services	11095730		$496.00
EFT000000000106	2017-10-05	Administration	2000138727		$565.00
Total For Vendor		**CANA006 Canadian Pacific Railway Co.**			**$1,867.00**
Vendor:	**CANA009**	**Canadian Tire**			
025111	2017-10-05	Administration	55466822 JULY 20/17		$248.59
025111	2017-10-05	Administration	55475373		$86.24
Total For Vendor		**CANA009 Canadian Tire**			**$334.83**
Vendor:	**CEDA001**	**Cedar Signs**			
EFT000000000107	2017-10-05	Administration	47932		$349.58
Total For Vendor		**CEDA001 Cedar Signs**			**$349.58**
Vendor:	**CHAM002**	**Champion Commercial Products Inc**			
025112	2017-10-05	Administration	508266		$1,169.66
Total For Vendor		**CHAM002 Champion Commercial Produ**			**$1,169.66**
Vendor:	**CHOI001**	**Choice Com Computer Network Specialists**			
EFT000000000108	2017-10-05	Administration	84786		$324.69
Total For Vendor		**CHOI001 Choice Com Computer Netw**			**$324.69**
Vendor:	**CLOW001**	**Clow, Sandra**			
025113	2017-10-05	Administration	SCLOW MEALS/MILEAGE		$480.90
Total For Vendor		**CLOW001 Clow, Sandra**			**$480.90**
Vendor:	**CONT001**	**Contractors Rental Supply**			
025114	2017-10-05	Administration	55994		$725.46
Total For Vendor		**CONT001 Contractors Rental Supply**			**$725.46**
Vendor:	**COUN001**	**County Of Frontenac**			
EFT000000000109	2017-10-05	Administration	IVC00000000050334		$12,320.62
EFT000000000109	2017-10-05	General Government	IVC00000000050348		$638.08
EFT000000000109	2017-10-05	General Government	IVC00000000050333		$131.74
EFT000000000109	2017-10-05	General Government	IVC00000000050340		$380,875.25
EFT000000000109	2017-10-05	General Government	IVC00000000050345		$18,886.28

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
EFT000000000109	2017-10-05	Planning and Development	IVC00000000050321	$1,462.64	
Total For Vendor	**COUN001 County Of Frontenac**			**$414,314.61**	
Vendor:	**COWD001**	**Cowdy, Art**			
025115	2017-10-05	Protection Services	A COWDY LUNCH FRE PR	$10.00	
Total For Vendor	**COWD001 Cowdy, Art**			**$10.00**	
Vendor:	**CPLS001**	**CPL Systems/Groeneveld Lubrications**			
025116	2017-10-05	Transportation Services	020/40106604	$1,168.05	
Total For Vendor	**CPLS001 CPL Systems/Groeneveld Lut**			**$1,168.05**	
Vendor:	**CRAI002**	**Crains' Construction Ltd**			
025117	2017-10-05	Administration	16279	$58,867.42	
025117	2017-10-05	Administration	16065 JUNE 6/17	$4,010.07	
Total For Vendor	**CRAI002 Crains' Construction Ltd**			**$62,877.49**	
Vendor:	**CRAW002**	**Crawford, Peter**			
025118	2017-10-05	Transportation Services	P CRAWFORD BOOT ALLO	$120.00	
Total For Vendor	**CRAW002 Crawford, Peter**			**$120.00**	
Vendor:	**CULL001**	**Culligan Ottawa Water Conditioning**			
EFT000000000110	2017-10-05	Administration	428387 SEPT17	$97.01	
EFT000000000110	2017-10-05	Administration	0978772	$8.00	
Total For Vendor	**CULL001 Culligan Ottawa Water Condit**			**$105.01**	
Vendor:	**CUNN001**	**Cunningham, Swan, Carty**			
EFT000000000111	2017-10-05	Administration	146933	$975.19	
EFT000000000111	2017-10-05	Administration	146773	$232.22	
EFT000000000111	2017-10-05	Administration	146774	$809.93	
EFT000000000111	2017-10-05	Administration	146311 JULY 27/17	$1,143.57	
EFT000000000111	2017-10-05	Administration	146367 JULY 27/17	$1,278.14	
EFT000000000111	2017-10-05	Administration	146433 JULY 28/17	$1,320.59	
EFT000000000111	2017-10-05	Administration	146776	$750.39	
EFT000000000111	2017-10-05	Administration	146766	$536.75	
EFT000000000111	2017-10-05	Administration	146772	$339.00	
Total For Vendor	**CUNN001 Cunningham, Swan, Carty**			**$7,385.78**	
Vendor:	**DEWE001**	**Dewey, Tom**			
025119	2017-10-05	Administration	T DEWEY MILEAGE SEP1	$199.00	

System: 2017-10-05 3:21:11 PM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
	Total For Vendor	**DEWE001 Dewey, Tom**			**$199.00**
Vendor:	**DIAM001**	**Diamond Software Inc**			
025120	2017-10-05	Administration	PS-332269	$621.53	
	Total For Vendor	**DIAM001 Diamond Software Inc**			**$621.53**
Vendor:	**EAST003**	**Eastern Fluid Power Inc**			
025121	2017-10-05	Administration	0000074427	$849.65	
025121	2017-10-05	Administration	0000074437	$887.10	
025121	2017-10-05	Administration	0000074674	$724.38	
025121	2017-10-05	Administration	0000074673	$4,542.61	
	Total For Vendor	**EAST003 Eastern Fluid Power Inc**			**$7,003.74**
Vendor:	**FIRE002**	**Fire Marshal's Public Fire Safety Council**			
025122	2017-10-05	Administration	IN149571	$305.42	
025122	2017-10-05	Administration	IN149479	$534.30	
025122	2017-10-05	Administration	IN149606	$61.01	
025122	2017-10-05	Administration	IN149657	$129.24	
	Total For Vendor	**FIRE002 Fire Marshal's Public Fire Saf**			**$1,029.97**
Vendor:	**FRED001**	**Fred Dean**			
025123	2017-10-05	Administration	WEBINAR TAKING THE M	$224.87	
025123	2017-10-05	Administration	WEBINAR WHAT STAFF N	$224.87	
	Total For Vendor	**FRED001 Fred Dean**			**$449.74**
Vendor:	**FRON005**	**Frontenac Municipal Law Enforcement Inc**			
EFT000000000112	2017-10-05	Administration	CF-AC-2017-AUGUST	$1,650.50	
EFT000000000112	2017-10-05	Administration	CF-AC-2017-SEPTEMBER	$1,650.50	
	Total For Vendor	**FRON005 Frontenac Municipal Law Enf**			**$3,301.00**
Vendor:	**GEMA001**	**G.E. Matson & Sons**			
025124	2017-10-05	Administration	3045	$1,632.23	
025124	2017-10-05	Administration	3044	$4,203.60	
	Total For Vendor	**GEMA001 G.E. Matson & Sons**			**$5,835.83**
Vendor:	**GEMM001**	**Gemmill Sand And Gravel Limited**			
EFT000000000113	2017-10-05	Administration	00001576 HOLDBACK	$29,300.14	
	Total For Vendor	**GEMM001 Gemmill Sand And Gravel Lin**			**$29,300.14**

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
Vendor:	**GLOB001**	**Globalstar Canada Satellite Co.**			
EFT000000000114	2017-10-05	Administration	1000000008738050	$56.49	
Total For Vendor	**GLOB001 Globalstar Canada Satellite C**			**$56.49**	
Vendor:	**GODF001**	**Godfrey General Store Ltd**			
025125	2017-10-05	Administration	#2 FUEL JUNE 17	$211.81	
025125	2017-10-05	Administration	CFFD FUEL JULY17	$299.00	
025125	2017-10-05	Administration	CFFD FUEL AUG17	$166.00	
025125	2017-10-05	Administration	RDS FUEL AUG17	$141.00	
Total For Vendor	**GODF001 Godfrey General Store Ltd**			**$817.81**	
Vendor:	**GRAY003**	**Gray, Virginia**			
025126	2017-10-05	Protection Services	V GRAY LUNCH FRE PRE	$10.00	
Total For Vendor	**GRAY003 Gray, Virginia**			**$10.00**	
Vendor:	**GREE001**	**Greenshield Pest Control Inc**			
EFT000000000115	2017-10-05	Administration	201522863	$62.15	
EFT000000000115	2017-10-05	Administration	201522864	$62.15	
Total For Vendor	**GREE001 Greenshield Pest Control Inc**			**$124.30**	
Vendor:	**HART001**	**Hartington Equipment**			
EFT000000000116	2017-10-05	Administration	IV49435	$217.80	
EFT000000000116	2017-10-05	Administration	IV48949	$536.87	
Total For Vendor	**HART001 Hartington Equipment**			**$754.67**	
Vendor:	**HGCM001**	**HGC Management Inc**			
025127	2017-10-05	Administration	26466	$502.03	
Total For Vendor	**HGCM001 HGC Management Inc**			**$502.03**	
Vendor:	**HOLL001**	**Hollar, Charles Gordon**			
025128	2017-10-05	Administration	CG HOLLAR TAX REFD	$144.35	
Total For Vendor	**HOLL001 Hollar, Charles Gordon**			**$144.35**	
Vendor:	**HYDR001**	**Hydro One Networks Inc**			
025129	2017-10-05	Administration	200122814596 SEP17	$133.99	
025129	2017-10-05	Administration	200085474549 SEP17	$171.88	
025129	2017-10-05	Administration	200057364252 SEP17	$31.12	
025129	2017-10-05	Administration	200081127737 SEP17	$90.22	
025129	2017-10-05	Administration	200085472933 SEP17	$134.91	
025129	2017-10-05	Administration	200036947772 SEP17	$194.80	

System: 2017-10-05 3:21:11 PM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025129	2017-10-05	Administration	200102650926 SEP17		$120.33
025129	2017-10-05	Administration	200102651532 SEP17		$31.12
025129	2017-10-05	Administration	200076842660 SEP17		$31.12
025129	2017-10-05	Administration	200197534407 SEP17		$289.98
025129	2017-10-05	Administration	200213615690 SEP17		$96.33
025129	2017-10-05	Administration	200012736875 SEP17		$97.18
025129	2017-10-05	Administration	200126942958 SEP17		$48.11
025129	2017-10-05	Administration	200044234290 SEP17		$6.10
025129	2017-10-05	Administration	200012249249 SEP17		$41.70
025129	2017-10-05	Administration	200063678245 SEP17		$312.90
025129	2017-10-05	Administration	200118543667 SEP17		$125.89
025129	2017-10-05	Administration	200033149618 SEP17		$231.21
025129	2017-10-05	Administration	200025677079 SEP17		$360.21
Total For Vendor	**HYDR001 Hydro One Networks Inc**				**$2,549.10**
Vendor:	**JWAT001**	**J. Watkins and Associates (Inc)**			
025130	2017-10-05	Administration	18-09-2017		$339.00
Total For Vendor	**JWAT001 J. Watkins and Associates (In**				**$339.00**
Vendor:	**KALA001**	**Kaladar Auto Parts**			
EFT000000000117	2017-10-05	Administration	6104-110514		$229.10
Total For Vendor	**KALA001 Kaladar Auto Parts**				**$229.10**
Vendor:	**LEEK001**	**Lee, Ken J**			
025131	2017-10-05	Environmental Services	K LEE CELL JUL-SEP17		$30.00
Total For Vendor	**LEEK001 Lee, Ken J**				**$30.00**
Vendor:	**LIND001**	**Linde Canada Limited 15687**			
025132	2017-10-05	Administration	56969990		$238.04
025132	2017-10-05	Protection Services	57149614		$175.10
Total For Vendor	**LIND001 Linde Canada Limited 15687**				**$413.14**
Vendor:	**LOND001**	**Londry Alarms**			
025133	2017-10-05	Administration	189806		$298.32
Total For Vendor	**LOND001 Londry Alarms**				**$298.32**
Vendor:	**LONG001**	**Longmire, Donna**			
025134	2017-10-05	Administration	D LONGMIRE COFFEE, M		$199.88
Total For Vendor	**LONG001 Longmire, Donna**				**$199.88**
Vendor:	**MARA001**	**Marathon Equipment Inc**			

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025135	2017-10-05	Administration	27589 FEB 6/17		$115.03
Total For Vendor	**MARA001 Marathon Equipment Inc**				**$115.03**
Vendor:	**MCCU001**	**McCullough Metals Ltd**			
025136	2017-10-05	Administration	25466		$39.55
Total For Vendor	**MCCU001 McCullough Metals Ltd**				**$39.55**
Vendor:	**MCGO001**	**McGovern, Michael**			
EFT000000000118	2017-10-05	Administration	M MCGOVERN MFOA, DIA		$1,075.99
Total For Vendor	**MCGO001 McGovern, Michael**				**$1,075.99**
Vendor:	**MCNA001**	**McNamee Plumbing & Heating**			
025137	2017-10-05	Administration	30782-B		$610.20
Total For Vendor	**MCNA001 McNamee Plumbing & Heatin**				**$610.20**
Vendor:	**MERR001**	**Merrigan, Lesley**			
025138	2017-10-05	Recreation & Cultural Services	L MERRIGAN COLOR BOO		$31.47
Total For Vendor	**MERR001 Merrigan, Lesley**				**$31.47**
Vendor:	**MINI011**	**Ministry Of Community & Social Services - Garnishee**			
025139	2017-10-05	Administration	0706744 AUG26		$413.57
025139	2017-10-05	Administration	0706744 SEPT 9/17		$647.24
025139	2017-10-05	Administration	0706744 SEPT 23/17		$413.57
Total For Vendor	**MINI011 Ministry Of Community & Soc**				**$1,474.38**
Vendor:	**MORR002**	**Morrow, John**			
025140	2017-10-05	Protection Services	J MORROW LUNCH FRE P		$10.00
Total For Vendor	**MORR002 Morrow, John**				**$10.00**
Vendor:	**NATU001**	**Natural Breeze Products**			
EFT000000000119	2017-10-05	General Government	03 SEPT 27, 17		$18.00
Total For Vendor	**NATU001 Natural Breeze Products**				**$18.00**
Vendor:	**NORT001**	**Northern Frontenac Community Services**			
025141	2017-10-05	Recreation & Cultural Services	NFCS YOUTH PROG 17		$15,500.00
Total For Vendor	**NORT001 Northern Frontenac Commun**				**$15,500.00**

System: 2017-10-05 3:21:11 PM
User ID: mmcgovern

Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Page: 8

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
Vendor:	**NORT004**	**Nortrax**			
025142	2017-10-05	Administration	786514 JUL 20/17	$228,505.21	
Total For Vendor	**NORT004**	**Nortrax**		**$228,505.21**	
Vendor:	**OBET001**	**O. Bettschen Construction Ltd**			
025143	2017-10-05	Administration	39242	$1,827.10	
025143	2017-10-05	Administration	39287	$1,845.29	
025143	2017-10-05	Administration	39119	$491.18	
025143	2017-10-05	Administration	39130	$240.33	
Total For Vendor	**OBET001**	**O. Bettschen Construction Lt**		**$4,403.90**	
Vendor:	**OFCA001**	**OFCAAA (Ontario Fire Chiefs' Administrative Assistant Associatio**			
025144	2017-10-05	Protection Services	2017 MEMBERSHIP DONN	$45.00	
Total For Vendor	**OFCA001**	**OFCAAA (Ontario Fire Chiefs'**		**$45.00**	
Vendor:	**PERT002**	**Perth & District Portable Toilet Rentals**			
EFT000000000120	2017-10-05	Administration	11909 JULY 4/17	$418.10	
Total For Vendor	**PERT002**	**Perth & District Portable Toile**		**$418.10**	
Vendor:	**PHON001**	**Phone Works**			
025145	2017-10-05	Administration	110976	$285.33	
Total For Vendor	**PHON001**	**Phone Works**		**$285.33**	
Vendor:	**PITN001**	**Pitney Bowes Global Credit Services**			
025146	2017-10-05	Administration	1005146227	$1,029.48	
025146	2017-10-05	Administration	3200526118	$957.27	
Total For Vendor	**PITN001**	**Pitney Bowes Global Credit S**		**$1,986.75**	
Vendor:	**PRIN001**	**Princess Auto**			
EFT000000000121	2017-10-05	Administration	554935	$1,223.51	
Total For Vendor	**PRIN001**	**Princess Auto**		**$1,223.51**	
Vendor:	**PURO001**	**Purolator Courier Ltd**			
025147	2017-10-05	Administration	435771598	$38.24	
025147	2017-10-05	Administration	8831631539	$188.98	
Total For Vendor	**PURO001**	**Purolator Courier Ltd**		**$227.22**	
Vendor:	**RECE004**	**Receiver General - Garnishee**			

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025148	2017-10-05	Administration	835786351RPOO1 AUG26		$413.57
025148	2017-10-05	Administration	835786351RP0001 SEP9		$647.24
025148	2017-10-05	Administration	835786351RP001 SEP23		$413.57
Total For Vendor	**RECE004**	**Receiver General - Garnishee**			**$1,474.38**
Vendor:	**RELI001**	**Reliance Home Comfort**			
025149	2017-10-05	Administration	0055675714267571 SEP		$44.39
Total For Vendor	**RELI001**	**Reliance Home Comfort**			**$44.39**
Vendor:	**RIVO001**	**Rivoire, Thomas**			
EFT000000000122	2017-10-05	Administration	506		$402.28
EFT000000000122	2017-10-05	Administration	507		$521.78
EFT000000000122	2017-10-05	Administration	505		$682.24
EFT000000000122	2017-10-05	Administration	504		$494.38
Total For Vendor	**RIVO001**	**Rivoire, Thomas**			**$2,100.68**
Vendor:	**SMSR001**	**SMS Rents/Cooper Equipment Rentals**			
025150	2017-10-05	Administration	C69021230		$248.04
Total For Vendor	**SMSR001**	**SMS Rents/Cooper Equipmen**			**$248.04**
Vendor:	**SNCL001**	**SNC-Lavalin GEM Ontario Inc**			
025151	2017-10-05	Administration	0023483		$339.00
Total For Vendor	**SNCL001**	**SNC-Lavalin GEM Ontario Inc**			**$339.00**
Vendor:	**STER002**	**Sterlmar Equipment**			
025152	2017-10-05	Administration	170291		$3,638.60
Total For Vendor	**STER002**	**Sterlmar Equipment**			**$3,638.60**
Vendor:	**TALL001**	**Tallman Truck Centre Limited**			
EFT000000000123	2017-10-05	Administration	434351		$1,025.52
EFT000000000123	2017-10-05	Administration	434375		$1,093.52
EFT000000000123	2017-10-05	Administration	434359		$1,019.69
Total For Vendor	**TALL001**	**Tallman Truck Centre Limited**			**$3,138.73**
Vendor:	**TEEP001**	**Teeple, Janice**			
EFT000000000124	2017-10-05	Environmental Services	J TEEPLE CELL JUL-SE		$30.00
Total For Vendor	**TEEP001**	**Teeple, Janice**			**$30.00**
Vendor:	**TELU001**	**Telus**			

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Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Page: 10

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type
025153	2017-10-05	Administration	21984423 SEPT17		$2,366.89
Total For Vendor	**TELU001**	**Telus**			**$2,366.89**
Vendor:	**THAK002**	**Thake, Brad**			
025154	2017-10-05	Administration	B THAKE HOTEL, MEALS		$636.26
Total For Vendor	**THAK002**	**Thake, Brad**			**$636.26**
Vendor:	**THEF001**	**The Frontenac News**			
EFT000000000125	2017-10-05	Administration	64287 JUNE 25/17		$58.76
Total For Vendor	**THEF001**	**The Frontenac News**			**$58.76**
Vendor:	**THEG001**	**The Greer Galloway Group Inc**			
EFT000000000126	2017-10-05	Administration	17947		$1,236.68
EFT000000000126	2017-10-05	Administration	17944		$10,505.55
Total For Vendor	**THEG001**	**The Greer Galloway Group In**			**$11,742.23**
Vendor:	**THEP001**	**The Public Sector Digest Inc**			
EFT000000000127	2017-10-05	Administration	9227		$2,474.70
Total For Vendor	**THEP001**	**The Public Sector Digest Inc**			**$2,474.70**
Vendor:	**TPMO001**	**TPM (Ont) Ltd**			
025155	2017-10-05	Administration	3895695 JUNE 20/17		$46,699.52
Total For Vendor	**TPMO001**	**TPM (Ont) Ltd**			**$46,699.52**
Vendor:	**VANZ001**	**Vanzuylen Alignment & Tire Ser**			
EFT000000000128	2017-10-05	Administration	2426405		$461.89
EFT000000000128	2017-10-05	Administration	2426414		$192.47
Total For Vendor	**VANZ001**	**Vanzuylen Alignment & Tire S**			**$654.36**
Vendor:	**WILL004**	**Willows Agriservices**			
025156	2017-10-05	Administration	9970028		$118.65
Total For Vendor	**WILL004**	**Willows Agriservices**			**$118.65**
Vendor:	**XPLO001**	**Xplornet Communications**			
EFT000000000129	2017-10-05	Administration	INV19299982		$111.85
Total For Vendor	**XPLO001**	**Xplornet Communications**			**$168.34**

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Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

Page: 11

Cheque Number	Date	Vendor Name	Document Number	Apply Amount	Dist Type

GRAND TOTAL **$880,732.66**

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Township of Central Frontenac
CHEQUE DISTRIBUTION REPORT

	From:	To:
Ranges:		
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	2017-10-12	2017-10-12
Sorted By:	Vendor Name	

Distribution Types Included: AVAIL, TAKEN, FNCHG, PURCH, TRADE, MISC, FREIGHT, TAXES, WRITE UNIT, ROUND, RZGAIN, RZLOSS

Cheque Number	Date	Department	Document Number	Document Amount
Vendor:	**MERR002**	**Merriman, Shawn**		
025157	2017-10-12	Administration	S MERRIMAN CBO CONF	$1,643.15
Total For Vendor	**MERR002 Merriman, Shawn**			**$1,643.15**
Vendor:	**NBCN001**	**NBCN**		
025158	2017-10-12	Administration	RRSP AUG 17	$2,300.56
025158	2017-10-12	Administration	RRSP SEPT 17	$2,300.56
Total For Vendor	**NBCN001 NBCN**			**$4,601.12**
Vendor:	**OMER001**	**OMERS**		
025159	2017-10-12	Administration	OMERS AUG 17	$21,158.08
025159	2017-10-12	Administration	OMERS SEPT 17	$21,150.88
Total For Vendor	**OMER001 OMERS**			**$42,308.96**
Vendor:	**PITN002**	**Pitney Works**		
025160	2017-10-12	Administration	POSTAGE OCT 17	$8,475.00
Total For Vendor	**PITN002 Pitney Works**			**$8,475.00**
Vendor:	**SHAR008**	**Sharbot Lake & District Lions Club**		
025161	2017-10-12	Recreation & Cultural Services	SL LIONS 2017 PARADE	$1,000.00
Total For Vendor	**SHAR008 Sharbot Lake & District Lions**			**$1,000.00**
Vendor:	**WSIB001**	**WSIB**		
025162	2017-10-12	Protection Services	WSIB AUG 17	$6,929.89
025162	2017-10-12	Protection Services	WSIB SEPT 17	$6,233.57
Total For Vendor	**WSIB001 WSIB**			**$13,163.46**
			GRAND TOTAL	**$71,191.69**

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Report Number: **125-2017**
Date of Meeting: **October 24, 2017**
From: **J. Michael McGovern, Treasurer**

Re: Apportionment of taxes

A. RECOMMENDATION(S)

THAT Council approve the following apportionments of assessment as recommended by MPAC for 2017 as applicable for the following roll numbers:

10-39-080-030-10100-0000, 10-39-080-030-09600-0000, 10-39-080-030-09602-0000, 10-39-060-010-04150-0000, 10-39-060-010-04160-0000 & 10-39-060-010-04170-0000.

B. BACKGROUND/ INFORMATION

MPAC was requested to apportion these properties which were legally divided. The Municipal Act requires that at a meeting, Council is to make its decision. The applicant is notified of Council's decision and may further appeal to the Assessment Review Board. A decision of the Assessment Review Board is final.

C. FINANCIAL IMPLICATIONS

N/A

D. ATTACHMENTS

Apportionment Sheet(s) attached

FOR TAXATION YEAR:2017

SEVERANCE/CONSOLIDATION PLAN INFORMATION FORM - MPAC

MUNICIPAL PROPERTY ASSESSMENT CORPORATION

Field Office # / Name	05 KINGSTON	**Comments:**
Municipality	CENTRAL FRONTENAC TOWNSHIP	
Plan Description	13R20988_C	
Registration Date (YY/MM/DD)		
Date Received in LPU (YY/MM/DD)	17/05/11	
Date Completed in LPU (YY/MM/DD)	17/06/20	
DTS Log # (Plans - Other)	9520515	

FROM:

ROLL NUMBER	PROPERTY LOCATION	ACTUAL Frontage	ACTUAL Area	ACTUAL U/M		TOTAL ROLL VALUE	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...
103908003010100	CROSS RD	200	11.09	A	Starting point	$29,500	RU/R/T			
							$29,500			
1st Owner	**LEGAL DESCRIPTION**	**Depth**		**Farm**	Phase-in Amount	$25,000	RU/R/T			
JERONIMUS ANTHONY JOHN	CON 4 PT LOT 1 RP 13R17446 PART 28	500		N			$25,000			
Mailing Address					Destination	$25,000	RU/R/T			
20 - OAKRIDGE DR							$25,000			
City/Province / **Postal**										
BRIGHTON ON / K0K 1H0										

ROLL NUMBER	PROPERTY LOCATION	ACTUAL Frontage	ACTUAL Area	ACTUAL U/M		TOTAL ROLL VALUE	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...
103908003009600	1062B HAGAN RD	763.03	3.81	A	Starting point	$314,000	RDU/R/T			
							$314,000			
1st Owner	**LEGAL DESCRIPTION**	**Depth**		**Farm**	Phase-in Amount	$320,750	RDU/R/T			
JERONIMUS ANTHONY JOHN	OSO CON 4 PT LOT 1 CROWE LAKE RP 13R17607 PART 1	217.8		N			$320,750			
Mailing Address					Destination	$341,000	RDU/R/T			
20 - OAKRIDGE DR							$341,000			
City/Province / **Postal**					Site change required prior to severance from 3.81 acres to 2.98 acres as per Rplan 13R20988.					
BRIGHTON ON / K0K 1H0										

TO:

ROLL NUMBER	PROPERTY LOCATION Lower	Upper	Qual	Street Name	Unit #	ACTUAL Frontage	ACTUAL Area	ACTUAL U/M		TOTAL APPOR.	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...	REMARKS/SALES
103908003010100				CROSS RD		0	8.05	A	Starting point	$25,960	RU/R/T				
											$25,960				
1st Owner	**LEGAL DESCRIPTION**					**Depth**		**Farm**	Phase-in	$22,000	RU/R/T				
JERONIMUS ANTHONY JOHN	OSO CON 4 PT LOT 1 RP 13R17446 PT PART 28					0		N			$22,000				
Mailing Address									Destination	$22,000	RU/R/T				
20 - OAKRIDGE DR											$22,000				
City/Province / **Postal**															
BRIGHTON ON / K0K 1H0															

ROLL NUMBER	PROPERTY LOCATION Lower	Upper	Qual	Street Name	Unit #	ACTUAL Frontage	ACTUAL Area	ACTUAL U/M		TOTAL APPOR.	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...	REMARKS/SALES
103908003009600	1062		B	HAGAN RD		465.88	32485.48	SQ FT	Starting point	$267,038	RDU/R/T				
											$267,038				
1st Owner	**LEGAL DESCRIPTION**					**Depth**		**Farm**	Phase-in	$272,778	RDU/R/T				
JERONIMUS ANTHONY JOHN	OSO CON 4 PT LOT 1 RP 13R20988 PART 4					0		N			$272,778				
Mailing Address									Destination	$290,000	RDU/R/T				
20 - OAKRIDGE DR											$290,000				
City/Province / **Postal**															
BRIGHTON ON / K0K 1H0															

ROLL NUMBER	PROPERTY LOCATION Lower	Upper	Qual	Street Name	Unit #	ACTUAL Frontage	ACTUAL Area	ACTUAL U/M		TOTAL APPOR.	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...	REMARKS/SALES
103908003009602				HAGAN RD		242.78	4.15	A	Starting point	$50,502	RDU/R/T	RU/R/T			Instrument Number:FC238660, Sale Date:2017/04/28, Sale Amount:$1
											$46,962	$3,540			
1st Owner	**LEGAL DESCRIPTION**					**Depth**		**Farm**	Phase-in	$50,972	RDU/R/T	RU/R/T			
MARTIN KATHLEEN WELCH	OSO CON 4 PT LOT 1 RP 13R20988 PARTS 1 TO 3					0		N			$47,972	$3,000			
Mailing Address									Destination	$54,000	RDU/R/T	RU/R/T			
38 - SHARBOT LAKE											$51,000	$3,000			
City/Province / **Postal**															
BRIGHTON ON / K0H 2P0															

FOR TAXATION YEAR: 2017

SEVERANCE/CONSOLIDATION PLAN INFORMATION FORM - MPAC

Field Office # / Name	05 KINGSTON	**Comments:**
Municipality	CENTRAL FRONTENAC TOWNSHIP	
Plan Description	13R21482	
Registration Date (YY/MM/DD)	17/05/11	
Date Received in LPU (YY/MM/DD)	17/08/01	
Date Completed in LPU (YY/MM/DD)	17/08/02	
DTS Log # (Plans - Other)	9535673	

mpac
MUNICIPAL PROPERTY ASSESSMENT CORPORATION

FROM:

ROLL NUMBER	PROPERTY LOCATION	ACTUAL Frontage	Area	U/M		TOTAL ROLL VALUE	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...
103906001004150	1091 GOLD RUSS LANE	0	24.08	A	Starting point	$484,000	RDU/R/T $484,000			
1st Owner	**LEGAL DESCRIPTION**	**Depth**		**Farm**	Phase-in Amount	$418,000	RDU/R/T $418,000			
OWEN MICHAEL ANTHONY	CON 1 W PT LOT 28 RP 13R17697 PARTS 2 AND 3 PT PART 1	0		N	Destination	$418,000	RDU/R/T $418,000			
Mailing Address										
155 - STONEWOOD DR					Site change from 24.08 acres to 24.35 acres required as per RP 13R21485					
City/Province / **Postal**										
CARLETON PLACE ON K7C 3P2										

TO:

ROLL NUMBER	PROPERTY LOCATION Lower	Upper	Qual	Street Name	Unit #	ACTUAL Frontage	Area	U/M		TOTAL APPOR. VALUE	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...	REMARKS/SALES
103906001004150	1091			GOLD RUSS LANE		935.83	9.35	A	Starting point	$319,882	RDU/R/T $319,882				Instrument Number:FC239428, Sale Date:2017/05/11, Sale Amount:$432550
1st Owner	**LEGAL DESCRIPTION**					**Depth**		**Farm**	Phase-in Amount	$276,262	RDU/R/T $276,262				
HAZLEWOOD LUKE THOMAS	OLDEN CON 1 PT LOT 28 RP 13R21485 PART 4					0		N	Destination	$276,262	RDU/R/T $276,262				
Mailing Address															
101 - NANTYR DR															
City/Province / **Postal**															
INNISFIL ON L9S 0A8															

ROLL NUMBER	PROPERTY LOCATION Lower	Upper	Qual	Street Name	Unit #	ACTUAL Frontage	Area	U/M		TOTAL APPOR. VALUE	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...	REMARKS/SALES
103906001004160				GOLD RUSS LANE		394.65	6.48	A	Starting point	$134,486	RDU/R/T $134,486				Instrument Number:FC239405, Sale Date:2017/05/11, Sale Amount:$2
1st Owner	**LEGAL DESCRIPTION**					**Depth**			Phase-in Amount	$116,147	RDU/R/T $116,147				
OWEN MICHAEL ANTHONY	OLDEN CON 1 PT LOT 28 RP 13R21485 PART 3					0		N	Destination	$116,147	RDU/R/T $116,147				
Mailing Address															
155 - STONEWOOD DR															
City/Province / **Postal**															
CARLETON PLACE ON K7C 3P2															

ROLL NUMBER	PROPERTY LOCATION Lower	Upper	Qual	Street Name	Unit #	ACTUAL Frontage	Area	U/M		TOTAL APPOR. VALUE	Tax Class 1 $ Value	Tax Class 2 $ Value	Tax Class 3 $ Value	Tax Class 4 ... $ Value ...	REMARKS/SALES
103906001004170				GOLD RUSS LANE		0	8.52	A	Starting point	$29,632	RDU/R/T $29,632				Instrument Number:FC239404, Sale Date:2017/05/11, Sale Amount:$2
1st Owner	**LEGAL DESCRIPTION**					**Depth**			Phase-in Amount	$25,591	RDU/R/T $25,591				
OWEN TYANA MARILYN	OLDEN CON 1 PT LOT 28 RP 13R21485 PARTS 1 AND 2					0		N	Destination	$25,591	RDU/R/T $25,591				
Mailing Address															
155 - STONEWOOD DR															
City/Province / **Postal**															
CARLETON PLACE ON K7C 3P2															

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Report Number: **126-2017**
Date of Meeting: **October 24, 2017**
From: **J. Michael McGovern, Treasurer**

Re: Tax sale

A. RECOMMENDATION

THAT Council accept this tax sale report as prepared by the Treasurer for information purposes.

B. BACKGROUND/ INFORMATION

The municipality is authorized under sections 371 to 389 of the municipal act to commence the tax sale process on any properties that fall into 4 years in arrears (Current plus 3 years in arrears).

The municipality proceeded to register a tax arrears certificate per section 373 of the Municipal Act 2001 on the properties in the attached ad.

The land will be advertised for public sale per section 379 of the Municipal Act 2001 unless the cancellation price is paid before the one year period expires from the date the tax arrears certificate is registered.

The tax sale will occur on November 30, 2017 where tenders will be accepted in a sealed bid up to 3:00pm.

C. FINANCIAL IMPLICATIONS

Tax arrears will be reduced through the acceptance of any successful tenders.

D. ATTACHMENTS

Tax sale ad – November 30, 2017
Map 10-39-010-020-21806-0000
Map 10-39-030-010-30200-0000
Map 10-39-060-010-04200-0000

FORM 6
Municipal Act, 2001

SALE OF LAND BY PUBLIC TENDER

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

Take Notice that tenders are invited for the purchase of the lands described below and will be received until 3:00 p.m. local time on November 30, 2017, at the Central Frontenac Township Office, 1084 Elizabeth Street, Sharbot Lake Ontario.

The tenders will then be opened in public on the same day as soon as possible after 3:00 p.m. at the Central Frontenac Township Office, 1084 Elizabeth Street, Sharbot Lake.

Description of Lands:

Roll No. 10 39 010 020 21806 0000; PIN 36168-0410 (LT); Part Lot 20 Concession 10 Kennebec as in FR201911; T/W FR201911; Central Frontenac; File No. 16-08
Minimum Tender Amount: $4,400.77

Roll No. 10 39 030 010 30200 0000; PIN 36166-0127 (LT); Part Lot 13 Concession 7 Kennebec designated Part 1 Plan 13R3486; S/T FR584240; S/T debts in FR584241; S/T beneficiaries interest in FR584240; Central Frontenac; File No. 16-09
Minimum Tender Amount: $20,914.01

Roll No. 10 39 060 010 04200 0000; PIN 36216-0070 (LT); Part Lot 27 Concession 1 Olden designated Part 1, Plan 13R9906; S/T interest in FR191609; Central Frontenac except forfeited Mining Rights, if any; File No. 16-11
Minimum Tender Amount: $5,525.90

Tenders must be submitted in the prescribed form and must be accompanied by a deposit in the form of a money order or of a bank draft or cheque certified by a bank or trust corporation payable to the municipality and representing at least 20 per cent of the tender amount.

Except as follows, the municipality makes no representation regarding the title to or any other matters relating to the lands to be sold. Responsibility for ascertaining these matters rests with the potential purchasers.

This sale is governed by the Municipal Act, 2001 and the Municipal Tax Sales Rules made under that Act. The successful purchaser will be required to pay the amount tendered plus accumulated taxes, HST if applicable and the relevant land transfer tax.

The municipality has no obligation to provide vacant possession to the successful purchaser.

For further information regarding this sale and a copy of the prescribed form of tender, visit:
www.OntarioTaxSales.ca
or if no internet access available, contact:

J. Michael McGovern
Treasurer
The Corporation of the Township of Central Frontenac
P.O. Box 89
1084 Elizabeth Street
Sharbot Lake ON K0H 2P0
613-279-2935 Ext 224
www.centralfrontenac.com

FRONTENAC

CENTRAL FRONTENAC

Roll #: 103901002021806 **PIN #:** 361680410

Location: BAKER VALLEY RD

Legal Description: KENNEBEC CON 10 PT LOT 20

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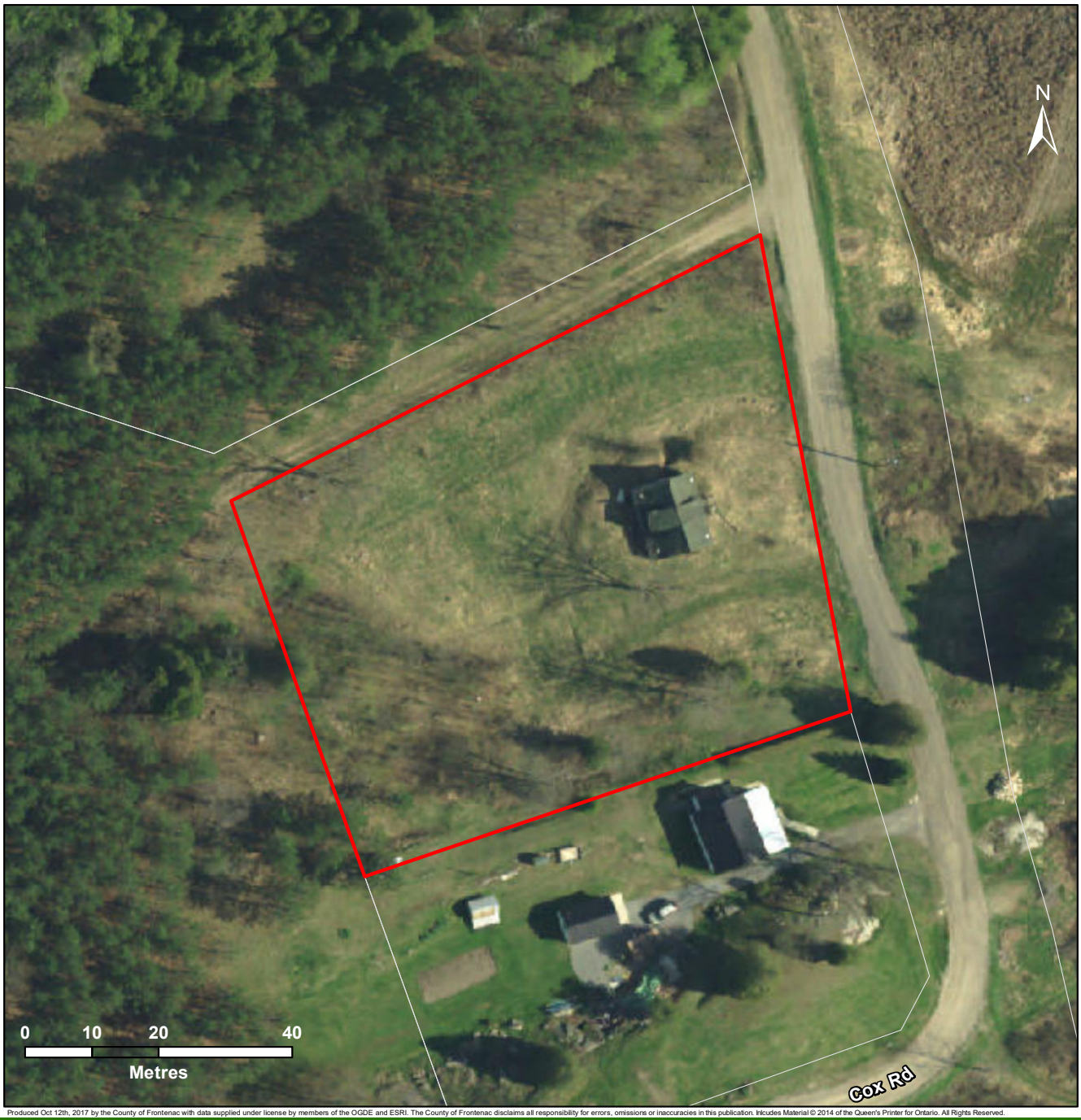
FRONTENAC

CENTRAL FRONTENAC

Roll #: 103903001030200 **PIN #:** 361660127

Location: CON 7 PT LOT 13 RP13R 3486 PART 1

Legal Description: CON 7 PT LOT 13 RP13R 3486;PART 1



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FRONTENAC

CENTRAL FRONTENAC

Roll #: 103906001004200 **PIN #:** 362160070

Location: CON 1 PT LOT 27 RP 13R9906 PART 1

Legal Description: CON 1 PT LOT 27 RP 13R9906;PART 1

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THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Report Number: **127-2017**
Date of Meeting: **October 24, 2017**
From: **J. Michael McGovern, Treasurer**

Re: Budget to actuals variance report to Sept. 30, 2017

A. RECOMMENDATION(S)

THAT Council accept the Revenue and Expenditure budget to actual variances report for the period ending June 30, 2017 as prepared by the Treasurer for information.

B. DISCUSSION /UPDATE

Revenues (Percentages to be collected)
Overall average – 11% on track with previous years
General Government – 5%
Admin. – 4%
Solar – 66% - lower than previous years, repairs completed
Fire – 3% - Hwy 7 call $ only if accidents occur, seasonal timing
Building – (13%) – $ 26k higher than 2016
Roads – 45% OCIF Formula Grant timing, majority in Nov./Dec.
Waste – 31% – lower to collect than 2016, timing, Recycling, Haz. Waste Day
Medical Centre – 25% - right on track
Facilities – 22% – comparable to 2016(17%)

Expenditures (Percentages to be spent)
Overall average – 28% (lower than previous years)
General Government – 25% - right on track
Admin – 25% - comparable to prev. years
Fire – 23% – volunteer pays Dec.
General Protection/Civic – 54% - comparable to previous years
Medical Centre – 28% - comparable to previous years
Facilities – 34% - comparable to previous years, capital projects to be completed
Conservation Authorities – 0% - yearly invoices paid
Waste – 58% - capital project to be completed
Roads – 26% – capital projects to be completed, comparable to prev. years

C. FINANCIAL IMPLICATIONS

Cash flow is meeting expenditures.

D. ATTACHMENTS

September 30, 2017 FINAL – GL Statement of Revenue and Expenditures to Budget report

Statement of Revenue and Expenditures

For the Fiscal Period 2017, YTD up to September 30

Department	Annual Budget	YTD Actual	Budget Variance $	Budget Variance %
Total General Government Revenues	-$12,724,745	-$12,101,342	-$623,403	5%
Total General Government Expenditures	$3,215,676	$2,408,741	$806,935	25%
Total Council Expenditures	$143,564	$106,174	$37,390	26%
Total Administration Revenues	-$94,669	-$98,891	$4,222	-4%
Total Administration Expenditures	$1,608,970	$1,202,835	$406,135	25%
Solar Project Revenues	-$7,342	-$2,478	-$4,864	66%
Solar Project Expenditures	$10,719	$6,996	$3,723	35%
Total Technology Revenues	$0	$0	$0	0%
Total Technology Expenditures	$83,703	$70,121	$13,582	16%
Total General Protection/Civic Addressing Revenues	-$2,000	-$2,350	$350	-18%
Total General Protection/Civic Addressing Expenditure	$5,800	$2,666	$3,134	54%
Total Fire Revenues	-$264,000	-$272,239	$8,239	-3%
Total Fire Expenditures	$1,054,222	$808,227	$245,995	23%
Total Fenceviewers	$0	-$5	$5	0%
Total Policing Revenues	$0	$0	$0	0%
Total Policing Expenditures	$1,263,772	$738,438	$525,334	42%
Conservation Authorities Expenditures	$70,600	$70,600	$0	0%
Total Animal Control Revenues	-$7,600	-$5,647	-$1,953	26%
Total Animal Control Expenditures	$23,285	$15,150	$8,136	35%
Total Livestock Losses Revenues	$0	-$1,291	$1,291	0%
Total Livestock Losses Expenditures	$0	$4,157	-$4,157	0%
Total Building Revenues	-$106,000	-$120,263	$14,263	-13%
Total Building Expenditures	$172,679	$134,313	$38,366	22%
Total Facilities Coordinator Expenditures	$54,287	$57,739	-$3,452	-6%
Total By-law Enforcement Revenues	$0	$0	$0	0%
Total By-law Enforcement Expenditures	$20,000	$16,395	$3,605	18%
Total Lottery Licence Revenues	-$4,000	-$3,220	-$780	19%
Total Emergency Measures Expenditures	$1,000	$0	$1,000	100%
Total Roads Revenues	-$569,886	-$310,789	-$259,097	45%
Total Roads Expenditures	$5,725,711	$4,231,348	$1,494,363	26%
Total Waste Disposal General Revenues	-$144,100	-$100,089	-$44,011	31%
Total Waste Disposal General Expenditures	$486,938	$203,741	$283,197	58%
Total Heliport Expenditures	$1,500	$0	$1,500	100%
Total Cemeteries Central Frontenac Revenues	-$33,100	-$16,920	-$16,180	49%
Total Cemeteries Central Frontenac Expenditures	$101,597	$59,553	$42,044	41%
Total Medical Centre Revenues	-$18,972	-$14,229	-$4,743	25%
Total Medical Centre Expenditures	$49,124	$35,570	$13,554	28%
Total Facilities Revenues	-$99,195	-$121,081	$21,886	-22%
Total Facilities Expenditures	$567,195	$372,177	$195,019	34%
Total Swim Program Revenues	-$9,650	-$9,499	-$151	2%
Total Swim Program Expenditures	$17,691	$8,731	$8,961	51%
Total Library Expenditures	$48,059	$5,772	$42,287	88%
Total Festival Revenues	-$2,500	-$8,896	$6,396	-256%
Total Festival Expenditures	$5,000	$9,527	-$4,527	-91%
Total Planning General Revenues	-$43,200	-$19,066	-$24,134	56%
Total Planning General Expenditures	$55,588	$43,164	$12,424	22%

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Report Number: **129-2017**
Date of Meeting: **October 24, 2017**
From: **J. Michael McGovern, Treasurer**

Re: Asset Management Roadmap

A. RECOMMENDATION

BE IT RESOLVED that Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Capacity Building in Central Frontenac; and

BE IT RESOLVED that the Township of Central Frontenac commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Development of a Strategic Asset Management Policy and Maturity Assessment Report
- Data Collection and Condition Assessment Protocols including a Roads Needs Assessment
- Asset Management Training Workshops on Asset Management Tools and Concepts

BE IT RESOLVED that the Township of Central Frontenac commits $12,500.00 from its budget toward the costs of this initiative; and

AND FURTHER BE IT RESOLVED, that if the grant is approved (80% grant, 20% municipal), that Council authorizes the Clerk-Administrator and the Treasurer to sign an agreement with Citywide to move forward with Phase 1 of the Asset Management Roadmap.

B. BACKGROUND/ INFORMATION

Citywide is the asset management software we purchased to record our Assets in each year, it is user friendly and will allow us to produce and update our Asset Management Plan ourselves.

Going through the Asset Management Roadmap will enable us to meet all of Bill 6 requirements (below) earlier than required, which will also enable us to achieve savings through proper Asset Management preventative maintenance practices.
There will be 10 workshops in total that will run through all the different cycles of the Asset Management Roadmap as per below:

8 CORE ROADMAP DELIVERABLES:

1. State of Maturity Report
2. Asset Management Policy
3. Condition Assessment Protocols & Data Capture Tools
4. Risk & Criticality Models
5. Lifecycle Activity Models
6. Financial Strategies
7. Level of Service Framework
8. Asset Management Plan

Phase 1 – Develop the State of Infrastructure Report (SOTI)

- Determine Sustainable Projections
- High Level Assessment of Current Service Level
- Determine Infrastructure Deficit
- Produce an Asset Report Card

Phase 2 – Desired Level of Service

- Determine Realistic Targets to Improve or Balance Service Levels
- Develop Related Performance Measures

Phase 3 – Asset Management Strategy/Financial Strategy

- Develop a 10 Year Implementation Plan
- Optimize Expenditures
- Develop a Financial Plan

At the end of the Roadmap, we will be left with policies, programs and practices that will enable staff to operate on a daily basis more effectively in terms of capital asset management. This includes determining accurate lifecycle costs before we purchase an asset, effective preventative maintenance programs due to more accurate data including conditions and the procedures and practices that need to be followed in order to maintain and update the information. We will also be left with multiple reports to help us keep track of key performance indicators. Citywide will also create the RFP needed for our Roads Needs Study and most importantly we will be left with an AMP that will meet all of Bill 6 requirements as legislated by the Provincial government. A detailed budget of which roads are to be completed in which order based on priorities will also come out of going through the Asset Management Roadmap process.

With all of this accurate information in regards to our capital assets, we will be able to make more accurate evidence based decisions in regards to

our capital assets that we use to deliver the vital services to our residents, in an efficient, effective and economical manner.

Bill 6 Requirements

- Municipalities must develop and adopt a 'Strategic Asset Management Policy' by Jan 1, 2019, which will form the foundation of our approach to asset management planning
- The policy requirements indicate a strong focus on climate change vulnerability
- A three phase approach to building/renewing our AMP Plan;
- Phase 1 and 2 include core assets (most assets aside from buildings and rolling stock) by 2020, and all assets by 2021. A significant addition will be the need to define and integrate service levels, inventory analysis, and costing to sustain service into AMP's.
- Phase 3, due June 1, 2022, takes the AMP developed under Phase 1 and 2 and adds on more integrated elements, including: proposed service levels, lifecycle management, a financial strategy and addressing shortfalls, the latter two very likely being significant in terms of scope and implications.
- A requirement to have AMPs signed by an engineer prior to presentation to Council
- Updating AMPs every 5 years
- Detailed progress reports on local implementation of the regulation requirements
- Public posting and availability of documents
- Detailed annual reporting/submission requirements to the Province

C. FINANCIAL IMPLICATIONS

The Asset Management Roadmap will be divided into 3 sections taking approximately 2 years to complete. We hope to offset the cost of each section through FCM grants, which we have to apply for each time.

D. ATTACHMENTS

Asset Management Roadmap at meeting

PSD

INTELLIGENCE FOR THE PUBLIC SECTOR.®

Asset Management Roadmap

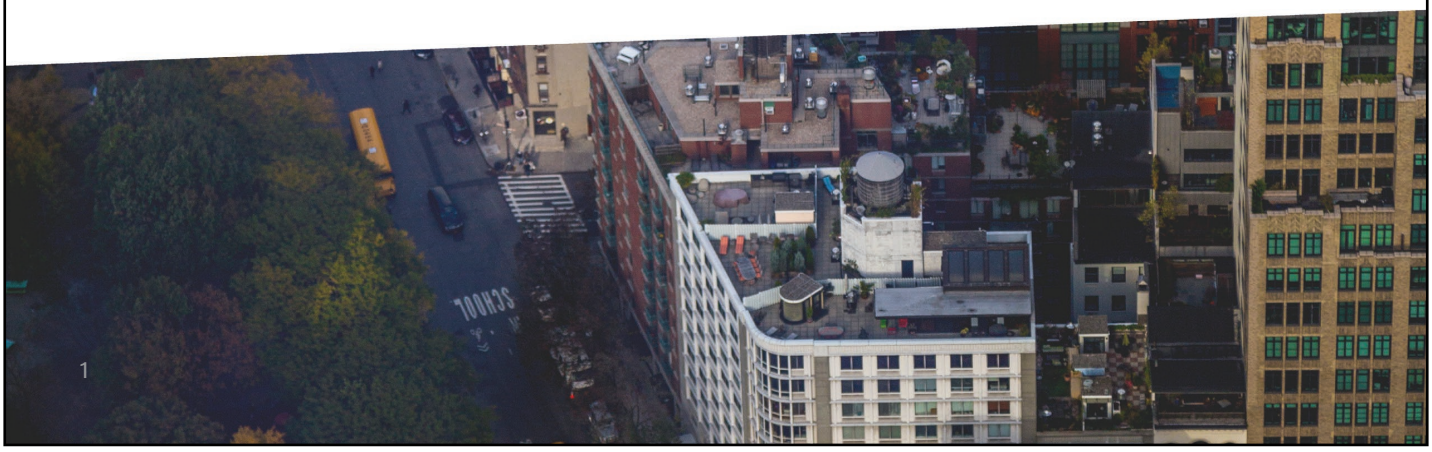
Our Approach

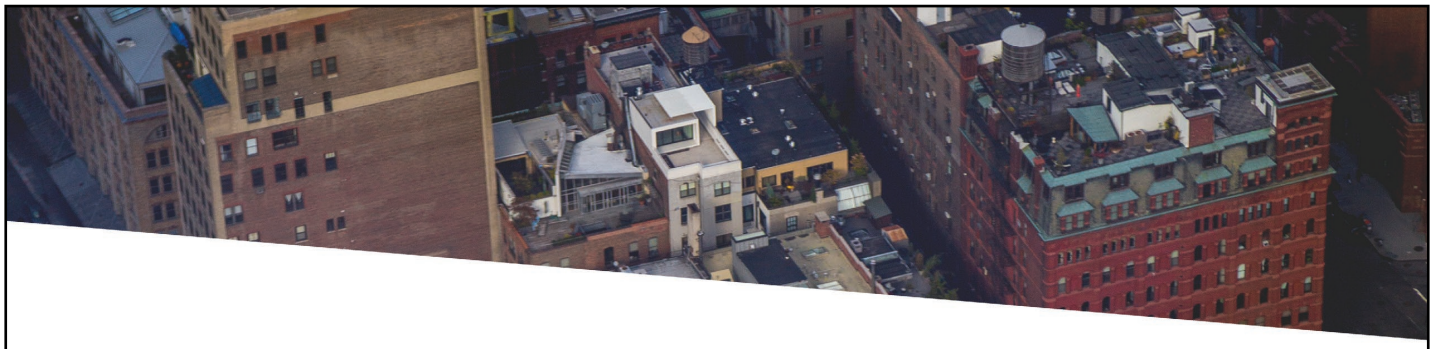
PSD's Asset Management Roadmap is an organization-wide process that consists of a multi-year phased approach delivered through consecutive workshops. Our consultants work alongside staff and department heads in finance, public works and other members of the senior management team to develop a holistic asset management program. There are several steps involved in this process, which can be customized to each organization's specific needs.

8 CORE ROADMAP DELIVERABLES:

1. State of Maturity Report
2. Asset Management Policy
3. Condition Assessment Protocols & Data Capture Tools
4. Risk & Criticality Models
5. Lifecycle Activity Models
6. Financial Strategies
7. Level of Service Framework
8. Asset Management Plan

When combined, each of these pieces fit together to produce a mature asset management program and comprehensive asset management plans for each asset class.





YOUR COMMUNITY'S BENEFIT

PSD's goal throughout the Roadmap process is to develop a strong knowledge foundation which supports and creates a culture of asset management. Additionally, our Roadmap process is designed to provide clients with the knowledge and tools that will enable them to achieve manageable and sustainable asset management programs.

BUILT-IN BENEFITS FOR YOUR MUNICIPALITY:

- Our team of municipal experts work with clients to build capacity in asset management
- Through a holistic approach, multi-disciplinary asset management teams and committees across departments are established such that they can support long-term program development and continued advancement
- Knowledge, tools and mature asset management practices and programs are embedded with our clients
- Clients are advised of and assisted with the development of relevant grant funding opportunities, ensuring alignment with provincial/state and federal requirements
- During the Roadmap process, relevant legislative requirements pertaining to asset management are reviewed in order to ensure that they are addressed

Timeline

PHASE I

1 State of Maturity Report

FEATURE : Completion of a gap analysis between the community's current state as compared with the best practices in the asset management industry. Outline a forward-facing critical activities path of recommendations.

BENEFIT : Provides a clear direction to obtain best practice, sustainable asset management programs.

PHASE II

4 Risk & Criticality Models

FEATURE : Best practice industry standard risk and criticality models are provided for asset classes.

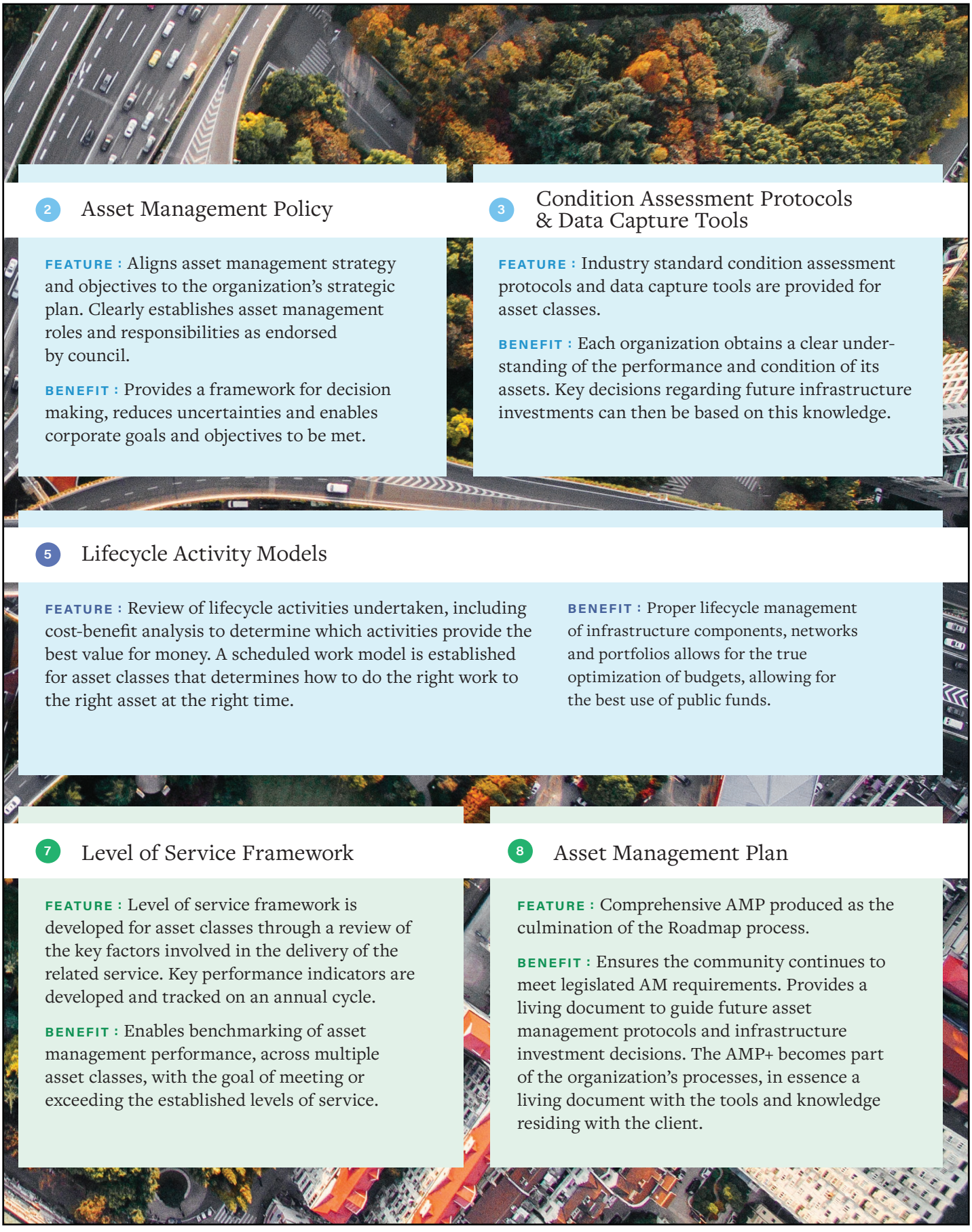
BENEFIT : Each community will be able to rank and rate the level of business risk associated with its infrastructure components, enabling the prioritization of projects and programs within the constraints of their available resources.

PHASE III

6 Financial Strategies

FEATURE : Costs are quantified accurately, allowing decision-makers to track assets and costs for both operational and capital management purposes.

BENEFIT : Allows for the strategic allocation of revenue to particular asset classes based on priority for both short and long-term budgets.



2 Asset Management Policy

FEATURE : Aligns asset management strategy and objectives to the organization's strategic plan. Clearly establishes asset management roles and responsibilities as endorsed by council.

BENEFIT : Provides a framework for decision making, reduces uncertainties and enables corporate goals and objectives to be met.

3 Condition Assessment Protocols & Data Capture Tools

FEATURE : Industry standard condition assessment protocols and data capture tools are provided for asset classes.

BENEFIT : Each organization obtains a clear understanding of the performance and condition of its assets. Key decisions regarding future infrastructure investments can then be based on this knowledge.

5 Lifecycle Activity Models

FEATURE : Review of lifecycle activities undertaken, including cost-benefit analysis to determine which activities provide the best value for money. A scheduled work model is established for asset classes that determines how to do the right work to the right asset at the right time.

BENEFIT : Proper lifecycle management of infrastructure components, networks and portfolios allows for the true optimization of budgets, allowing for the best use of public funds.

7 Level of Service Framework

FEATURE : Level of service framework is developed for asset classes through a review of the key factors involved in the delivery of the related service. Key performance indicators are developed and tracked on an annual cycle.

BENEFIT : Enables benchmarking of asset management performance, across multiple asset classes, with the goal of meeting or exceeding the established levels of service.

8 Asset Management Plan

FEATURE : Comprehensive AMP produced as the culmination of the Roadmap process.

BENEFIT : Ensures the community continues to meet legislated AM requirements. Provides a living document to guide future asset management protocols and infrastructure investment decisions. The AMP+ becomes part of the organization's processes, in essence a living document with the tools and knowledge residing with the client.

Roadmap Phases

1 State of Maturity Report

The first phase of the Asset Management Roadmap is to generate a state of maturity report. This will help the PSD team to understand the state of each client's asset management program. We are then able to create a customized plan that aligns with the needs of each client. Through the use of our Asset Management Self-Assessment Tool (AMSAT) a performance rating is provided within six key areas: organizational cognizance, organizational capacity, state of the infrastructure, level of service, asset management strategy, and financial management strategy. Our team will then compare these components against industry best practices and put forth a series of recommendations in order to raise the level of asset management maturity within each organization.

2 Asset Management Policy

An asset management policy provides the foundation for the development of the organization's asset management program. After reviewing our client's strategic plan, a policy is crafted that translates the strategic objectives into tangible asset management objectives. The final draft policy then clearly defines program objectives, and outlines the roles and responsibilities of key staff in the asset management process. After the policy is approved each organization will have a strategic guide in place that creates organizational cohesion, delegates decision-making and enables them to meet their strategic asset management objectives.

3 Condition Assessment Protocols & Data Capture Tools

In order to make informed decisions regarding the lifecycle activities of assets it is critical to have accurate and complete condition data across each asset class. During this phase, we work with our clients to develop protocols and practices that provide a clear understanding of the performance and condition of their assets. Throughout the process, PSD's team develops new condition assessment protocols and data gathering templates, to provide our clients with the tools necessary to conduct asset condition assessments. In addition, we deliver an on-site workshop that reviews and explains the protocols that have been developed. Having detailed condition assessment data ensures that asset management decisions are better informed. This in turn can lead to reduced likelihood of premature or unexpected asset failure and also enable the organization to operate at the lowest total cost of ownership.

4 Risk & Criticality Models

The creation of a sustainable asset management system requires a thoughtful and comprehensive approach to managing risk. The implementation of risk-based, data-driven planning and decision-making processes and procedures helps to ensure that asset management objectives are achieved on a consistent basis. During this phase, PSD's team will produce detailed risk assessments across all asset classes.

This approach assists in determining the infrastructure that is critical to each client's organization, and then ranks the level of risk associated with the failure of each particular asset. At the end of this process, clients are left with the knowledge and tools to assist with their project prioritization and allocation of resources.

5 Lifecycle Activity Models

In order to achieve the lowest total cost of ownership it is critical to determine the lifecycle of assets, and create a strategy that dictates the optimal time to conduct field intervention activities. The Lifecycle Analysis and Activity Report will help each client with understanding the cost of various lifecycle activities and analyze which activities best contribute to the sustainability of their asset management program. This phase includes a review of existing lifecycle protocols, the development of lifecycle models by asset type, and the development of asset deterioration curves. By the end of the process, our team will deliver a report that provides a detailed overview of the costs associated with the replacement, rehabilitation and maintenance of each client's assets, and the optimal time that such activities should be performed.

6 Financial Strategies

The integration of asset management practices with your financial strategy will facilitate the assessment of the long-term funding requirements for each organization, and allow them to find a sustainable balance between performance, cost and risk. During this phase PSD develops an overarching financial strategy report that builds upon the information produced from each previous step in the Roadmap process. After gathering financial data from the organization we provide an outline of a long-term financial strategy, develop optional budget scenarios and conduct a workshop to review the completed financial strategy report.

7 Level of Service Framework

Providing levels of service that align your organizational objectives with stakeholder preferences is a critical step towards achieving sustainable service delivery. To enable this process it is useful to develop a framework for the systematic measurement, monitoring, and evaluation of asset performance and the level of service being provided. During this phase, our team will review existing level of service metrics, suggest additional performance metrics and develop a level of service model that will allow our client's to track key performance indicators across their asset classes. The resulting level of service framework will help clients to improve service delivery, analyze asset performance, and provide accountability to their stakeholders.

8 Asset Management Plan

At the end of the Roadmap each client is presented with a highly detailed Asset Management Plan (AMP+). The AMP+ builds from PSD's industry leading asset management plan, delivered to more than 175 local governments across North America. This expanded document will provide an overview of the current state of their asset management program, as well as a blueprint for the activities that should be performed, and the resources that will be necessary to meet the organization's asset management objectives. The AMP+ serves as a living document that will guide each organization's asset management practices for years to come, and be a valuable tool in achieving their strategic organizational objectives. It includes an overarching strategic asset management plan as well as individual asset management plans for each asset class.

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About Us

The PSD team consists of three major practice groups: Research, Consulting and Software. Many of our staff members have held senior leadership positions within public sector organizations and bring their in depth skills and management expertise to both our organization and its clients.

Our team continues to expand as does our geographic coverage and list of clients. With a staff fast approaching 65 full time practitioners, PSD continues to provide the public sector with thought leadership, program design, development and delivery.

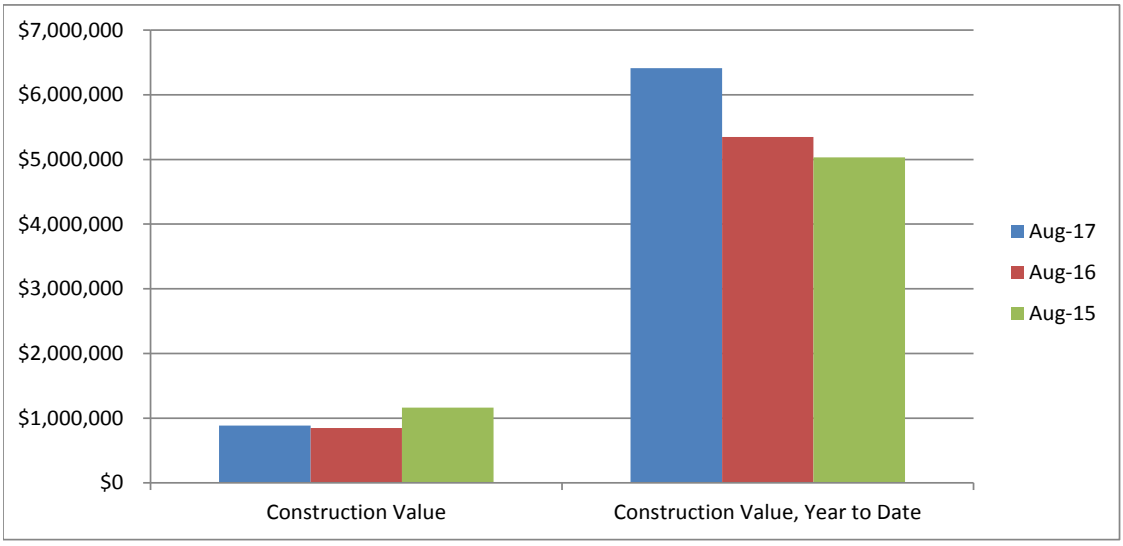
THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

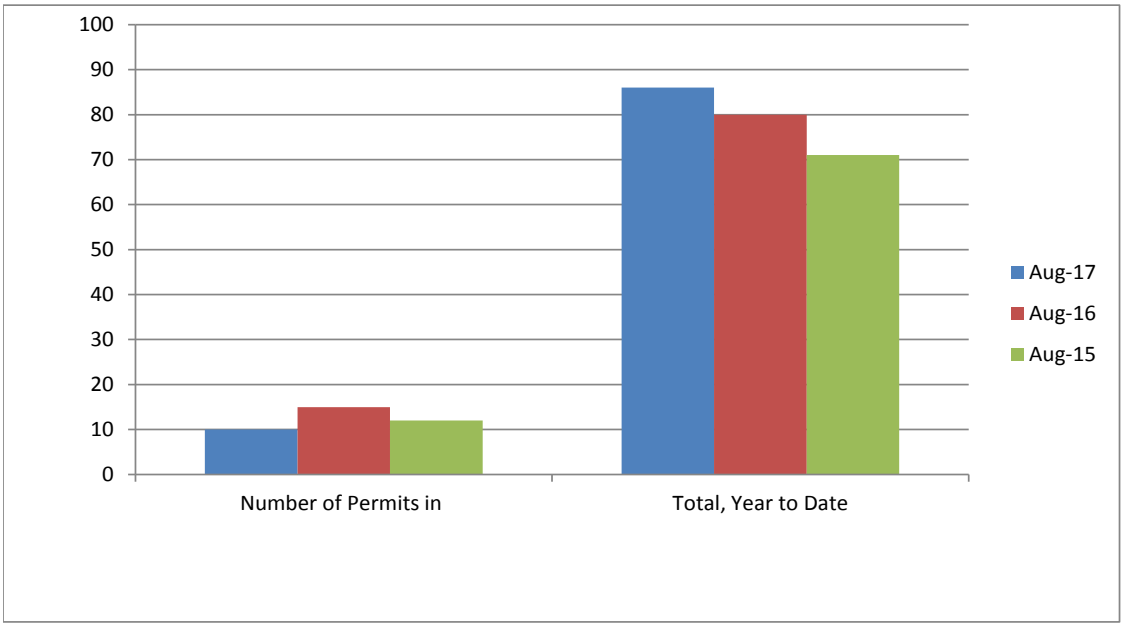
REPORT TO COUNCIL

Report Number: 130-2017
Date of Meeting: October 24, 2017
From: Shawn Merriman, CBO

Re: Construction Details – Aug 2017

	Aug-17	Aug-16	Aug-15
Construction Value	$884,300	$845,400	$ 1,160,700
Construction Value, Year to Date	$6,413,293	$5,348,218	$ 5,033,171
Permit Fees	$12,498	$11,901	$ 16,437
Permit Fees, Year to Date	$91,235	$75,630	$ 71,138
Number of Permits in	10	15	12
Total, Year to Date	86	80	71
New Residential Units	1	0	2
New Residential Units, Year to Date	14	10	12
New Seasonal Units	1	0	0
New Seasonal Units, Year to Date	7	4	4
New Com/Inds/Inst Units	0	0	1
New Com/Inds/Inst Units, Year to Date	0	0	1




100
90
80
70
60
50
40
30
20
10
0
Number of Permits in
Total, Year to Date
Aug-17
Aug-16
Aug-15

Business/Project Summary			For October 2017	
	Item	Date In	Status	Completion
COUNCIL				Target Date
	Strategic Plan	Apr-16	Department heads will be reviewing the Evaluation Criteria twice a year and will bring a report to council updating the status of the Strategic Actions.	Dec-17
	In Field Communications/Gap Study/Options	Mar-14	Terry Gervais did a presentation to all Councils at a joint meeting on May 31st. Next steps will be determined and brought forth.	Completed
Big Data for Small Places/ Trail Hub		Dec-16	Committee is made up of County and Twp representatives includingTay Valley.. Exploring options to look at developing Sharbot Lake as a hub	On going
	Re-Use Centre	Nov-15	Committee was established in December 2015. Committee is looking at what is required to house the centre at the Olden Waste Site. No further information from the Committee on implementation.	17-Dec-17
	C F Seniors Housing Task Force Committee	Feb-17	Initial meeting with the County Task Force and next steps for the committee. Updates will be provided as this moves forward	Ongoing
CORPORATE SUPPORT				
Administration				
	Community Policing Committee	Jan-17	Will complete a terms of reference. We now have 3 community members along with two council members. Meeting has been set for Nov 23/17	Dec-17
	Trailer Fees By-law	Aug-13	Report brought to council August 13; Council direction given to proceed	On hold
	Former Hinchinbrooke and Sharbot Lake Public Schools	Nov-15	Decision on what each of the schools will be used for. Discussion on demolition may take place later in 2017	On hold
	Township Signage Strategy	Oct-13	Develop Signage strategy for Township. The Economic Development Committee is working with the County on signage.	Oct-17
		Apr-16	Council recommended forming a subcommittee to determine which direction Council wants to head in regarding a signage by-law.	Oct-17
	Fees and Charges By-law	Mar-17	Review of planning fees . Planner to provide input	On hold
	Train Whistle CrowLake	01-Jan-17	A report to come forth to council on whether to stop train whistling in Crow Lake. Decision not to proceed.	Completed

	FINANCE				
		Procurement By-Law Review	Jul-12	By-law is currently being updated and reviewed.	**17-Dec**
		Asset Management	Oct-12	Updating of Asset Management Plan	**On going**
	DEVELOPMENT SERVICES & BUILDING SERVICES				
	Septic Re-Inspection Committee				
				Authorize draft by-law for septic pumpers and haulers; authorize draft reporting format; authorize communications plan; investigate all potential associated costs and implementation . Report coming forth	**Oct-17**
		Septic Finance Committtee	Mar-17	Mandated to investigate financial incentives to help with Septic installations for property owners needing help. Report coming forth	**Oct-17**
		Cemetery Improvements	Sep-17	Brushing in Oconto will be completed in fall 2017 by Public Works. Parham is proceeding. Waiting for BAO approval.	**On hold**
		Bordenwood Cemetery	May-16	Handed over to municipality. Working on paperwork for compliance with Bereavement Authority of Ontario including mapping. Waiting on approval.	**On hold**
		Cemetery Master Plan	Jan-14	Review all cemeteries and develop a maintenance, capital and funding plan	**2018 project**
		Cemetery Software Update	May-16	Frontenac County (GIS Department) is assisting with the implementation of Diamond/Stone Orchard cemetary module. Training complete. Input of information to be completed	**18-Feb-17**
		Official Plan - 5 Year Review	Oct-13	County Planner is looking to have first draft in November 2017	**17-Nov-17**
		Community Improvement Plan	Mar-16	Council have authorized offering the plan to the entire municipality. Frontenac County planners are working on bringing forth a report to Council regarding the plan. County Planner to provide an update	**17-Dec-17**
		Mountain Grove Ball Park	Fall 2009	Currently under construction. Lighting and fencing has been completed.	**Completed**
		PUBLIC WORKS and WASTE MGT. SERVICES			
		Roads/Bridges			

	Beaver Management Practices	Apr-13	PWM has been communicating with Issac Hale.	**Apr-17**
	Crow Lake Road/Hamlet	Jun-17	Being surveyed and dissected. Proposed work plan to be completed for 2018 construction year. 90% complete applying for OCIF grant	**Apr-18**
	Elm Tree Road	Jun-17	Tender has been sent out with deadline of July 11th. Job to be commence Oct 23/17	**Oct-17**
	Burke Settlement Bridges	Jun-17	Contract has been awarded with an anticipated start date of July 20th	**Completed**
	Roads Need Study	Jun-17	In progress	**Spring 2018**
	Arden Road		4 km southern boundary is being resurfaced this spring along with the completion of the 1.4 km will be completed in July	**Completed**
Waste Mgt.				
	Joint Waste Project	Jun-17	Collaboration with the County and other Frontenac Municipalities	**On going**
	Blue Box Program	Jun-17	PW Manager reviewing blue box program/diversion options	**Dec-17**
FIRE and RESCUE SERVICE				
	Fire Services Review	May-16	Gervais Consulting was hired to do a review of the Fire Services.	**Completed**
			Chief Robinson is finalizing Phase 2 and will be presented to Council in Nov 17	**Nov-17**
	PTSD Prevention Plan	17-Feb	Post Traumatic Stress Disorder Prevention Plan coming forth to Council. Due date to the Ministry is April 23 2017	**Completed**
	Community Simplied Risk Assessment	17-Oct	Chief Robinson will be bringing a report to council in Nov 17. This is as required under the Fire Prevention Protection Act	**Nov-17**

Cathy MacMunn

From: Jamie Riddell <jriddell@centralfrontenac.com>
Sent: Tuesday, September 6, 2016 12:36 PM
To: Cathy
Cc: Donna Longmire
Subject: Fwd: Signage

Follow Up Flag: Follow up
Flag Status: Flagged

September 6,2016
REPORT TO COUNCIL
NEW SIGNAGE
CENTRAL FRONTENAC ECONOMIC DEVELOPMENT COMMITTEE

1. NEW SIGNAGE

On June 6, 2016 the CFEDC received and reviewed a proposal from Anne Marie Young from Frontenac County on the proposed new "FRONTENAC" brand logo.
On July 5, 2016 the CFEDC passed the following motion ;

- Moved by Karen McGregor, second by Sarah Carpenter that the Economic Committee work in collaboration with Frontenac County to establish new signage supporting branding of the Frontenac County that incorporates Central Frontenac signage.
- CARRIED

And,

- Motion moved by Karen McGregor, second by Sarah Carpenter that the Economic Development Committee support the placement of primary signage on HWY #7 (two signs) and four secondary signs on the following roads, Wagerville Road, Arden Road, Henderson Road and Crow Lake Road.

CARRIED

With these motions the Central Frontenac Economic Development Committee is asking for the support of Central Frontenac Council to move these motions forward to Frontenac County and that the CFEDC work with the Frontenac County Economic Development Officer in the preparation and costing for this project and bring this report back to Central Frontenac Council.

Attached are the proposed signs which will be used. The First phase of this project is to replace the existing Frontenac County Signs. The second phase will be to replace the village signs.

Respectfully Submitted,
Councillor James Riddell

James Riddell
Township of Central Frontenac
Councillor District 2 Olden
jriddell@centralfrontenac.com
613-539-7788

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3

INTERIM REPORT OF THE AD HOC COMMITTEE INVESTIGATING AFFORDABILITY ISSUES PERSUANT TO THE ADOPTION OF A MANDATORY SEPTIC-REINSPECTION PROGRAM

(The 'Affordability Committee')

October 24, 2017

Introduction:

The Ad hoc Committee tasked with exploring issues of affordability associated with a mandatory septic re-inspection program (the 'affordability committee'), has examined data and information from a number of sources, including the reports and recommendations of the Septic Re-Inspection Committee, information from funding programs external to Central Frontenac Township, as well as household economic data from Statistics Canada for the municipality, reflective of the 2015 sample year.

The Affordability Committee's remit is not to recommend any decision related to the possible passage of a mandatory septic re-inspection program. Rather, the committee's task is to determine what, if any, would be the potential financial impact of implementation, and to discuss possible policies and actions to mitigate said impact.

The committee notes that of all the current mandatory programs in place throughout Ontario, either through municipalities (Tiny Township, Tay Valley) or directly through the province (Lake Simcoe), all focus on the condition of properties that abut waterfront, whether it be frontage on lakes, rivers or streams.

The program proposed by the Septic Re-Inspection Committee would be the first in the province to assess all properties within its jurisdiction. As such, the affordability committee recognizes that the issue of 'stranded liability' may vary significantly from existing regimes. The experience of other jurisdictions may be of limited utility in assessing the impact locally.

At the time of writing, the committee has not received a response to a question directed to Tay Valley regarding their cost of commissioning ordered remediation work on properties that fail to comply with their program.

Nevertheless, the Affordability Committee believes that adoption of the program, as presented, will directly impact the budget of the Township of Central Frontenac based on the belief that a number of financially vulnerable households, lacking the means to comply with an issued order, will rely on the Township to meet the immediate cost of repair and remediation. These costs may, or may not, be recouped from the property owner, and constitute a liability to the Township until such time as they are resolved.

This interim report discusses both the potential cost to the municipality of full implementation of the program, as presented, as well as the economic profile of the municipality in order to better quantify what that cost may be.

‘Stranded Liability’

In its February 28, 2017 report to Council, the Septic Re-Inspection Committee included a schema entitled ‘Septic Maintenance and Assessment Process’ (Attachment #2), which stated that where Public Health has been notified of an issue / failure, and the Owner has taken no action, that the final step is “Work done under Order. Township recovers costs.”[1]

This Committee strongly asserts that, notwithstanding the design of an ‘affordability program’ for financially vulnerable households, the accounting of instances where the Township may be called upon to intervene in these situations must still be accounted for.

While the Re-Inspection Committee has accounted for administrative costs (approximately $5000 per annum) for the conduct of inspections, the potential cost of ordering initial work has not been budgeted for. In the scenario allowed for in the cited report, the repair of a full failure (which could, according to the Septic Re-Inspection Committee, be in the range of $30,000) would be paid initially by the Township of Central Frontenac, which would then ‘recover costs.’ Neither the initial repair bill, nor the method by which costs would be recovered were cited by the Committee in their reports to date.

This Committee views such scenarios as a potential ‘*stranded liability’* for the Township, where the municipality, having covered 100 percent of the immediate costs of remediation and repair, is not likely to see the full reimbursement of said costs within the same budgeting year.

The potential cost of ‘*stranded liability’* is a function of both the number of instances where the Township must intercede to order work, and the cumulative cost of the repairs done. The variables that determine the amount will include the estimated cost of work, as well as the number of households who show an inability to pay for that work, where identified.

To estimate the cost, the Committee has looked at 4 specific metrics:

1. The estimated number of inspections per annum;
2. The estimates for system failure rates
3. The estimated cost for a full replacement of a failed system
4. The relative financial position of households in Central Frontenac Township

The potential amount of funding needed is a function of how many households will face a repair order that they are unable to afford. Toward that end, the relative financial position of households in Central Frontenac, the estimated cost of a full replacement, and the likelihood of a full replacement being required are all variables that influence the amount.

1. Estimated number of inspections per annum

The septic re-inspection committee, in its reports to Council, has indicated that the number of inspections per year would be 800, thereby covering the municipality’s roughly 4000 systems over a five (5) year period.

[1] https://frontenac.civicweb.net/document/119679?splitscreen=true

2. Estimates for system failure rates

The Septic Re-Inspection Committee, in its previous reports, have presented estimated failure rates that have ranged from 2-4% (2015 – February, 2017) to 8% (April-May, 2017) to a range between 12 and 15% (Septic Open House, Sharbot Lake, August, 2017). In order to fully account for likely scenarios, this Committee has produced estimates reflecting each of the rates previously cited.

3. Estimated cost for a full replacement of a failed system

The cost range for repairs in a given circumstance will reflect the extent and nature of the work being done. As this is difficult to accurately assess over the sample dataset, this Committee has used a base amount of $30,000. This number was cited by the Septic Re-Inspection Committee as a potential upper limit should a full replacement be required.

4. The relative financial position of households in Central Frontenac Township

As indicated, the ability of a household to finance potential ordered repairs has a direct and immediate bearing on whether or not Township intervention is necessary. The Committee believes that the vast majority of cases where a property owner refuses to comply with an order will be due to the inability to pay for the work, rather than a refusal on philosophical or ideological grounds.

Lower income households may lack the immediate financial resources (such as bank savings), liquid assets (such as RRSP's, Registered Education Savings Plans, or other investments) that can be cashed in, or liquidity in their real property (the ability to refinance mortgages, borrow loans against assets like vehicles), or secure funds through family or friends. In these instances, with no options available, ordered work may fall upon the Township to contract and direct, with the amount assessed against the property, either in the form of a lien or an addition to property taxes owing.

Census data derived by Statistics Canada for 2015 identifies the median after-tax income of households in Central Frontenac at $51,730. This compares to the national median of $61,348. The prevalence of low income households (based on the Low-income measure, after tax or LIM-AT) in Central Frontenac has been estimated at 19.1% (14.2% for Canada).

Of the 1885 identified permanent households in Central Frontenac Township, nearly half report an after-tax annual income of $49,999 or less (900).

The Affordability Committee notes that these number capture data specific to year-round permanent residents of Central Frontenac Township, and do not reflect that of seasonal residents, which would be captured in their permanently domiciled municipality.

Assumptions:

Based on current census data, as well as the estimates provided by the Septic Re-Inspection Committee, this Committee has attempted to model likely scenarios where affordability will play a prominent role in whether or not the cost of compliance will initially fall upon the Township.

1. Where the estimated cost of repair exceeds 25-30% of the household's disposable annual income;
2. Where the value of the property does not allow for refinancing, or borrowing against equity;
3. Where the annual household income does not meet the allowable threshold for home financing or other forms of consumer borrowing

Of the 1,885 permanent year-round households in Central Frontenac, the Committee estimates that up to 1,415, or 75% of the total, would fall within the parameters of the first attribute (where the annualized after tax income is $90,000, compared to a $30,000 repair cost).

With regard to the second and third attributes, the ability to borrow will be correlated to equity, assets, the relative value of the property, taxable earnings, as well as credit ratings / scores. These attributes are unique to individual households, but it can be safely assumed that the first attribute will be a strong leading indicator of both the value of the property, as well as the ability of the individual(s) to secure financing where needed.

This Committee, therefore, proceeds from an assumption that of the total number of permanent residences in Central Frontenac, up to 65%, or 1226, will fall into the category of 'financially vulnerable'.

Methodology:

Allowing for non-residential systems, such as businesses and public facilities, permanent year-round residences comprise roughly half of the systems in the Township. If 800 systems are investigated each year, at least 377 will be reflective of that cohort. Based on the socioeconomic measures presented above, a minimum of 245 will be from the 'financially vulnerable' subset.

Using the assumed failure rates presented by the Septic Re-Inspection Committee, we estimate the following number of households where a failure is identified and the ability to finance the work may be in question:

- At 2% - 5 households / year
- At 4% - 10 households / year
- At 8% - 20 households / year
- At 12% - 29 households / year
- At 15% - 37 households / year

Failure Rate	Households	Estimated Cost of Full Repair (per year)
2%	5	$150,000
4%	10	$300,000
8%	20	$600,000
12%	29	$870,000
15%	37	$1,110,000

These numbers, of course, reflect a 'worst case scenario', where the cost of the repair in each case is $30,000, and where every identified household is unable to comply with the ordered work, necessitating intervention by the Township.

This Committee acknowledges that in a number of these cases, the cost of repair may be less than $30,000 and the property owner may be able to secure the necessary funds to comply with the ordered work, thereby negating the need for Township intervention. It must be acknowledged, however, that if 90 percent of the above sample set are able to finance their own work, the remaining 10 percent of properties could incur an annual 'stranded liability' ranging from $15,000 to $110,000.

Existing Support Programs

1. Kingston-Frontenac Renovates:

With the conclusion of the Province of Ontario's Ontario Home Renewal Program (OHRP) (notice of disbandment received by Central Frontenac Township on March 14, 2017)[2], the main means by which property owners can secure non-traditional sources of funding is through the Kingston-Frontenac Renovates program (KFRP) – a shared program between the County of Frontenac and the City of Kingston, whereby the City of Kingston provides the administrative support for the catchment area.

The program (KFRP) offers eligible homeowners grants of up to $3,500 to make their homes more accessible or interest-free loans of up to $10,000 toward emergency repairs.[3]

Septic repairs are an allowable expense in this regard, but funding is allocated on a priority basis, and subject to the following income limit criteria:

Size of Household	Household Income
1 person	$26,500
2 people	$32,000
3-4 persons	$45,000
5 persons or more	$61,500

Households with an income of between $61,500 and $73,500 are subject to 'deferred eligibility', while households in excess of this amount are not eligible.

Also, there is a maximum assessment value limit of $296,000. Properties in excess of this value are ineligible for the program, regardless of whether or not they meet the income eligibility rules.

Other criteria include "*proof of income, MPAC assessment, and proof of paid up property taxes*."[4] For those who qualify for the loan (interest-free, forgivable after a ten year period), there must be a commitment to remain in the home for up to ten years.

Limitations:

[2] https://frontenac.civicweb.net/filepro/documents/113747?preview=120472
[3] https://www.cityofkingston.ca/residents/community-services/housing/programs/kingston-frontenac-renovates
[4] https://www.kingstonregion.com/news-story/4244628-frontenac-county-establishes-fund-for-kingston-frontenac-renovates-program/

In assessing the feasibility of Kingston-Frontenac Renovates as an external support mechanism for financially vulnerable families, full support may be available, provided:

1. The household income falls within the allowable limits;
2. The value of the property is less than $296,000; and
3. The cost of the estimated repairs is $10,000 or less

Notwithstanding these attributes, the program operates on a priority basis, meaning that the amount of support available to an individual case is impacted by not only the total budget for the program, but also the total number of cases to be supported.

The total annual fund, normally estimated in the range of $200,000, supports qualified applicants in the City of Kingston, and each of the four townships within Frontenac County. In assessing the 'priority' of requests, the total number of applicants across the catchment area, as well as the amount of funds available, would have a bearing on the success of any individual claim. While there is no indication to suggest that a higher per-capita number of claimants from Central Frontenac Township in relation to the other municipalities would have a negative impact, a disproportionate number of requests from one of the six eligible jurisdictions may inform future discussions regarding both the funding of the overall program, as well as the possible number of claims from a specific source.

It is also important to note a recent decision by Frontenac County council to direct 75% of the funding pool to offset continuing work for the development of the K&P trail. The viability of this program in this context would presume the replacement of funds, as well as possible financial enhancements to the program.

2. Southern Frontenac Community Services Corporation:

Southern Frontenac Community Services Corporation (SFCSC) is the service provider for Homelessness Prevention and Emergency Financial Assistance to homeowners in Central Frontenac Township.[5]

The programs available to residents are as follows:

Homelessness Prevention:

"Homelessness Prevention Programs are available to any eligible resident in Frontenac County that is either at-risk of homelessness or is currently experiencing homelessness. Eligible residents are referred to the Homelessness Prevention Workers, who then will determine eligibility to available programs. Staff will provide information and referrals, advocate with landlord or health/social services organization and assist clients to access, secure and move into permanent, suitable and affordable housing. Homelessness Prevention Workers will help maintain individual's current housing to avoid evictions, foreclosures and the loss of the client's home. Staff can assist clients in accessing appropriate funds for housing and utility arrears; provide referrals to appropriate services and programs."[6]

[5] http://www.sfcsc.ca/financial-assistance
[6] http://www.sfcsc.ca/financial-assistance

Emergency Financial Assistance (Homelessness Prevention Fund)

According to SFCSC, the *"Homelessness Prevention Fund provides funding to assist individuals and families, who meet the eligibility criteria, to stay housed or secure housing. Funding is in the form of a non-repayable grant that prevents an up-coming eviction, or assists with moving to permanent housing if homeless."*

The requirements of the program are as follows:

- be a resident of the County of Frontenac including Frontenac Islands
- be a Canadian citizen, landed immigrants or refugee claimant (proof required);
- be connected to a Homelessness Prevention Worker who can help prepare the application
- sign a Release of Information related to the application
- must have income below these Housing Income Limits:
    - for a 1 person household less than $29,000 annually
    - for a 2 person household less than $35,500 annually
    - for a 3 person household less than $40,000 annually
    - for a 4 person or more household less than $48,500 annually

Applicants must be residents of South, Central, or North Frontenac Township. Low-income families with children 0-18, low-income seniors, and adults with a physical disability will be given equal consideration. Single adults and couples with no dependents will be considered based on income and situation. Applicants must have exhausted all other resources. Applicants must be living in a housing situation they consider affordable, permanent, and adequate.

Those applying will be asked to provide, upon request:

- Income statements for employment, EI, OW, ODSP, WSIB, CPP, OAS, GST, CCTB, Child Support, etc.
- Bank statement for all accounts.
- Rent receipt or Mortgage and Property Taxes
- Loan information
- Credit Card statements
- Utility Bills (Hydro, Propane, Oil, Water, etc.)
- Other Bills (phone, satellite, cable, etc.)
- Eviction or Disconnection Notices
- Proof of vehicle payments
- Insurances
- Other as determined by agency staff

The Affordability Committee recognizes several deficiencies in the aforementioned programs / services, including the income thresholds for qualification for funding, the level of oversight / documentation required as part of the application process, as well as the likelihood that financial assistance, if and where offered, will be insufficient to meet the requirements of financing ordered work. Existing programs are difficult to qualify for, require a level of intrusion into the financial and personal affairs of applicants, and will be insufficient to cover individual repair costs. Moreover, as programs that cover a multi-

jurisdictional catchment area, it is not certain that an increase in claims from one municipality will be supported over the medium to long term.

Interim Conclusion:

Based on the information available to the Committee, including numbers and estimates from the Septic Re-Inspection Committee, as well as data from Statistics Canada and other governmental sources, it is our opinion that there will be an economic impact on specific households in Central Frontenac, and that there will be instances where a household will be faced with an order to remediate that is beyond their ability to afford.

The Septic Re-Inspection Committee points out that the cost of administration of the program would have a minor impact on the annual budget. This Committee did not evaluate the estimated costing structure associated with the managerial and regulatory component of the program.

The Affordability Committee, however, identifies 'stranded liabilities' associated with the anticipated conduct of the program. As indicated in previous reports of the Septic Re-Inspection Committee, failure to comply with a work order would result in the Township contracting the service, then billing back the property owner. By definition, each such case requires the Township of Central Frontenac to hire a licenced septic repair/installation vendor, pay the associated costs, and then seek compensation from the property owner, either through a lien on the property, a billing against taxes owing, or some other arrangement.

As a complete system failure has been estimated up to $30,000, each instance where the Township is required to contract such a repair would result in this immediate expenditure against general revenue.

The Affordability Committee believes that the full implementation of the septic re-inspection plan, as presented, will necessitate the need for prioritizing funds in township budget plans in subsequent years, either through the re-allocation of spending priorities or through the increasing of taxes against assessed properties. The Committee further believes that increased budgetary resources will be required whether or not a financing program is enacted, although it notes that a program – if properly designed and administered – would allow for the gradual recovery of funds while limiting the impact on the affected property owner.

Interim Recommendation #1

While the Committee has presented estimates for the amounts required, it recommends that staff explore this question further, and make recommendations on the level of funding that a dedicated reserve for this purpose may require, both in the initial fiscal year, as well as in subsequent years.

Interim Recommendation #2

Given the absence of a province-wide support system (disbanded as of February, 2017), as well as the limited funding accessible through the Kingston-Frontenac Renovates program and Southern Frontenac Community Services Corporation, the Affordability Committee recommends the creation of a program similar to Kingston-Frontenac Renovates, and specific to funding requests related to compliance with the Septic Re-Inspection Program, which would offer qualified property owners a re-payment schedule over a defined period of time. These payment schedules could be in the form of a loan amortized over a ten-year period, either interest-free or at a rate below prime, subject to full repayment where a property owner sells, moves, or otherwise relinquishes the property.

The Committee suggests that a financing program be designed so as not to adversely affect the ability of a property owner to borrow from alternate lenders, or otherwise diminish the homeowner's ability to secure credit from traditional sources.

Any proposed program should allow for funding up to the maximum estimated cost of a septic installation / replacement ($30,000), with criteria that does not unduly stigmatize the applicant, or place an excessive burden of qualification for financing.

Respectfully submitted:

B. Cameron, Councillor
P. Smith, Councillor
S. Whan, Councillor

APPENDIX A: Central Frontenac – Household Economic Profile

According to Statistics Canada[7], the median after-tax income of households in Central Frontenac Township was 51,730, compared to the national average of 61,348. Of the total number of households in the municipality (1885), 480 – or 25.46 % - consisted of one person.

When ranked by income levels, 900 households out of 1885 reported annual income levels at, or below, $49,999.

Of the total number of households, 19.1% were considered as low income, as defined by the Agency's Low-income measure, after tax (LIM-AT). This compares to a national rate of 14.2%.

The average size of an economic family in Central Frontenac is 2.7, which is comparable to the national measure of 3.0.

If we use the criteria set by Frontenac-Kingston Renovates, of a 3-4 person household earning no more than $45,000, and assumed – for modelling purposes - that all economic households reflected the size average, the number of households meeting this standard would be 815, or 43.23% of the total.

The economic profile for Central Frontenac Township in 2015 was as follows:

Table 1: Summary Profile

	Central Frontenac	Canada
Median total income of households in 2015 ($)	56,550	70,336
Median after-tax income of households in 2015 ($)	51,730	61,348
Total number of one person households	480	3,969,790
Median income of one person households	27,584	35,174
Median after-tax income of one person households	26,048	31,446
Total number of two or more person households	1405	10,102,290
Median income of two or more person households	69,632	88,249
Median after-tax income of two or more person households	62,054	76,419
Median after-tax income of economic families in 2015	62,592	76,372
Average family size of economic families	2.7	3.0
Prevalence of low income based on the Low-income measure, after tax (LIM-AT) (%)	19.1	14.2

[7] http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/Page.cfm?Lang=E&Geo1=CSD&Code1=3510035&Geo2=PR&Code2=01&Data=Count&SearchText=Hinchinbrooke&SearchType=Begins&SearchPR=01&B1=All&wbdisable=true

Table 2: Distribution by Income level (after tax)[8]

	Central Frontenac	Cumulative
Total number of households	1885	
After tax income of $5,000 or less	25	25
$5,000 to $9,999	30	55
$10,000 to $14,999	70	125
$15,000 to $19,999	90	215
$20,000 to $24,999	110	325
$25,000 to $29,999	100	425
$30,000 to $34,999	145	570
$35,000 to $39,999	125	695
$40,000 to $44,999	120	815
$45,000 to $49,999	85	900
Median number of households in CF = 942		
$50,000 to $59,999	205	1105
$60,000 to $69,999	155	1260
$70,000 to $79,999	150	1310
$80,000 to $89,999	105	1415
$90,000 to $99,999	100	1515
$100,000 and over	270	1885

[8] http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/Page.cfm?Lang=E&Geo1=CSD&Code1=3510035&Geo2=PR&Code2=01&Data=Count&SearchText=Hinchinbrooke&SearchType=Begins&SearchPR=01&B1=All&wbdisable=true

October 16, 2017

Committee/Staff Report to Council - Re: Septic System Re-inspection

From: Septic Re-inspection Committee

For Consideration by Council on October 24, 2017

A proposed Septic System Re-inspection Program *(a program intended to identify and prevent problems before adverse consequences occur*) was presented to Council on February 28, 2017. The proposed program although initially supported by Council was halted to allow further deliberation and consultation.

On March 28, 2017, Council requested that the Septic Re-Inspection Committee (SRIC) provide a supplementary report to address three questions/issues:

1. Statistical data for costing major repairs and projected failure rates,
2. Administration and enforcement costs,
3. Haulers concerns/comments

This report was prepared and presented to Council for consideration on June 13, 2017.

At the February 28 meeting, Council also established a sub-committee of three Council members to investigate funding sources to assist a property owner who might experience severe financial hardship should their sewage treatment system require major repairs or replacement.

In addition, Council then requested the Committee advertise and hold Open House sessions for the purpose of explaining the proposed program and to obtain public input. Two such sessions were held: August 5, Kennebec Community Hall, Arden and August 16, Soldiers Memorial Hall, Sharbot Lake. These sessions were well attended with 31 and 33 members of the public attending respectively.

Summaries of the comments, suggestions and concerns raised at these sessions were then provided to all Council members for their consideration in the September 12, 2017 Council agenda package.

Also, the public was encouraged to submit at their convenience any additional comments, suggestions and concerns to the municipality at septic@centralfrontenac.com or to individual Councillors.

Preliminary - For Discussion

This input, as outlined above, has been received and considered by the SRI Committee.

As a result of this consultation process and in responding to Council's various questions, the SRI Committee remains ***fundamentally in support of the program proposal submitted to Council in February 2017.*** (Program details are contained in the previous Report to Council.)

The proposed program is a preventative rather than a reactive measure where actions would only take place after a serious problem(s) develop.

There are however, suggested adjustments to the proposed program:

1) that the program be the **"On-site Sewage System Assessment Program" and that it be extended to include all classes of sewage systems.**

2) that provision be made for more persons to be trained and authorized by the municipality or Principal Authority to perform assessments as would be done by the Pumpers and Haulers.

3) that the Visual Assessment form (to be completed by the pumper/haulers and other appointed qualified licensed assessors under the program) include a recognition of all sewage system types which may exist on a property; i.e. Classes 1, 2, 3, 4 and 5. (See Attachment **A**)

4) that if, within 5 years of program start-up, there is NO INFORMATION received about a known occupied/developed property, then the Township and/or its designated Principal Authority under the Building Code Act may initiate *a property inspection under existing methods and means already available to the municipality under the Building Code Act.*
It is understood by the SRI Committee that implementation of a separate "Mandatory Re-Inspection Bylaw" under the Ontario Building Code Act (OBC**) may not be required** where sufficient justification exists for an official inspection after the 5 year voluntary compliance window.

5) that the Township request Ministry of the Environment and Climate Change (MOECC) provide, on a recurring/routine basis, sewage system assessment information regarding those commercial operations that fall over the 10,000 litres/day water use criterion. This will expand the local data base

Preliminary - For Discussion

and assure area residents that such operations are in compliance with regular system maintenance requirements within the municipality.

All other program requirements and procedures outlined in the Report to Council of February 28, 2017 remain supported by the SIR Committee.

In summary these include:

1) There will be two phases to the program:
   Phase 1 - Data Collection - Voluntary Phase (5 years)
   Phase 2 - Follow-up as required and available under existing legal means
2) All occupied/developed properties in the Township fall under the program.
3) Pumpers and Haulers wishing to provide services within the Township are to be licensed under a By-Law (Municipal Act) and be trained to provide a visual Assessment regarding the condition of a property's on-site sewage treatment system(s) - any and all class systems should be identified at pump-out.
4) Those wanting only an assessment and not a pump-out of their tank may do so by utilizing existing service providers; e.g., KFLA Public Health, Mississippi Rideau Sewage System Office (Conservation Authority) or *additional assessors* trained under the program. (***Note***: *strict Conflict of Interest requirements will be required and applied.)*
5) Cost for an Assessment is to be paid by the property owner. (Current estimated costs for the filing of an Assessment Report range from $25 to $100 if combined with a routine Class 4 tank pump-out and $100 to $300 if a stand alone assessment is requested.
6) Visual Assessments will be done on standard forms with Green, Yellow and Red designations and all resulting assessments are to be filed with the municipality (See. Attachment **B**).
7) Information/education about system operations is to be encouraged and maintained through the Township's website "Septic Sense" and through handouts provided by those performing Assessments.

Preliminary - For Discussion

The SRI Committee remains convinced that **the proper maintenance of a septic system reduces the risk of negative health and environmental impacts, and can significantly increase the lifespan of the system.**

Literature and related evidence examined by the Committee (over a period of several years) strongly supports the reasons why both the system owner and the Township **need to know** that a septic system is operating properly.

These are to;

- protect human health, (e.g., the migration of dangerous strains of bacteria like E-coli),
- protect water resources (e.g., the excessive migration of nutrients like phosphorous),
- lengthen septic system life,
- reduce current and future costs, and
- protect property values (for the owner and municipality)

The SRI Committee also believes that the implementation of good local environmental policies are more effective and less expensive - for all - than restoration efforts.

Recommendation

That the Council of the Corporation of the Township of Central Frontenac support the proposed **"On-site Sewage System Assessment Program"** including those adjustments outlined today, and

that staff be directed to prepare a draft Licensing Bylaw for Pumpers and Haulers and other potential Assessors wishing to participate under the program.

Preliminary - For Discussion

Central Frontenac Sewage System Assesment Report

SAMPLE Oct.2017 **ATTACHMENT "A"**

Addres

Date:

Owner

Pumper company

Owner contact phone number

Pumper employee

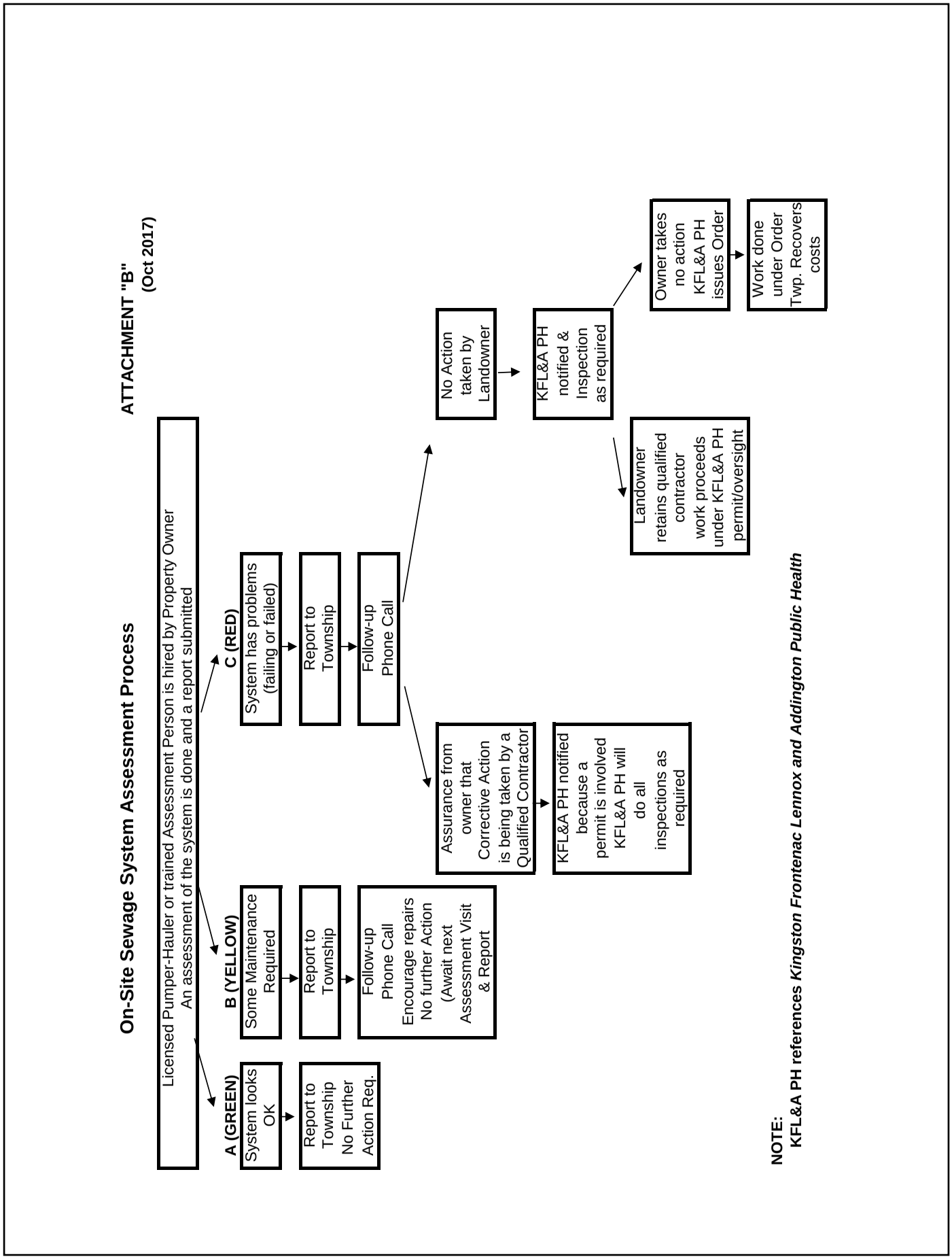
Pumper license #

Report # ********

Item #		GREEN OK	YELLOW Requires Some Maintenance	RED Requires Qualified Repair	Not Applicable	Unable to verify
1	Vegetation present on septic field (shrubs, trees, etc.)	⬭	⬭	⬭	⬭	⬭
	Deficiency identified					
2	Septic field is abundantly wet/septage is visible on the surface	⬭	⬭	⬭	⬭	⬭
	Deficiency identified					
3	Tank lids are in place and intact	⬭	⬭	⬭	⬭	⬭
	Deficiency identified					
4	Tank baffles are in place and intact	⬭	⬭	⬭	⬭	⬭
	Deficiency identified					
5	Effluent levels are at wier of outlet pipe prior to pumping	⬭		⬭	⬭	⬭
	Deficiency identified					
6	Scum and sludge levels are appropriate for tank size and use	⬭	⬭	⬭	⬭	⬭
	Deficiency identified					
7	Effluent does not run back into tank from outlet when pumping	⬭		⬭	⬭	⬭
	Deficiency identified					
8	Obvious cracks in tank	⬭		⬭	⬭	⬭
	Deficiency identified					
9	Concrete showing signs of deteriotation	⬭	⬭	⬭	⬭	⬭
	Deficiency identified					
10		⬭	⬭	⬭	⬭	⬭
	Deficiency identified					

Other On-Site System Classes? No ⬭ Yes ⬭ Type _____

White - Home Owner Yellow - Pumper Pink - Township


On-Site Sewage System Assessment Process
ATTACHMENT "B"
(Oct 2017)
Licensed Pumper-Hauler or trained Assessment Person is hired by Property Owner
An assessment of the system is done and a report submitted
A (GREEN)
System looks OK
Report to Township
No Further Action Req.
B (YELLOW)
Some Maintenance Required
Report to Township
Follow-up Phone Call
Encourage repairs
No further Action
(Await next Assessment Visit & Report
C (RED)
System has problems (failing or failed)
Report to Township
Follow-up Phone Call
Assurance from owner that Corrective Action is being taken by a Qualified Contractor
KFL&A PH notified because a permit is involved
KFL&A PH will do all inspections as required
No Action taken by Landowner
KFL&A PH notified & Inspection as required
Owner takes no action
KFL&A PH issues Order
Work done under Order
Twp. Recovers costs
Landowner retains qualified contractor
work proceeds under KFL&A PH permit/oversight
NOTE:
KFL&A PH references Kingston Frontenac Lennox and Addington Public Health

Here is the description of the presentation we want to do on Tuesday. We will do a quick power point presentation along with having 10 printed copies of the petition (names of the petitioners).

>>>
As stewards of the environment within Central Frontenac, Sharbot Lake Property Owners' Association (SLPOA) has been seeking a mandatory septic re-inspection program be implemented within Central Frontenac. Numerous studies, environmentalists and scientists all suggest that faulty septic systems are contributors to the declining health of our lakes and we wholeheartedly agree. Council for Central Frontenac formed a committee to embark on a project to determine the parameters surrounding such a program. Earlier this year the committee put forward their recommendation to move forward with such a plan. Council subsequently rejected the plan and asked the committee to address some concerns. We feel we cannot continue to delay the adoption and implementation of this plan any longer.

To that end, SLPOA decided, with the help of other Lake Associations, to solicit support from Central Frontenac residents and interested parties alike via an on-line petition. The petition contains two separate lists of names; the first is qualified voters (CF property owners and residents) and the second is non-qualified voters (American property owners, legal age children of owners (our future), property owners on shared jurisdiction lakes (i.e. Crow and Bobs Lakes), sport fishermen, etc.). The full details, including the names, will be presented to council at the meeting.
<<<

I will contact you first thing Tuesday morning to make arrangements for the power point.

I hope this is okay? If you need anything else please let me know.

Thanks,
Bill Wilson
Sharbot Lake Property Owners' Association

The Above and Beyond Drone Program at Granite Ridge

Proof of Concept Proposal for Central Frontenac Township

Aerial View of GREC
looking south west

Image taken at 300'
AGL

What can we do?

We are a Transport Canada compliant program and we can provide

- Aerial Mapping,
- Unedited Aerial Video
- Aerial Videography
- Aerial Photography

Aerial mapping

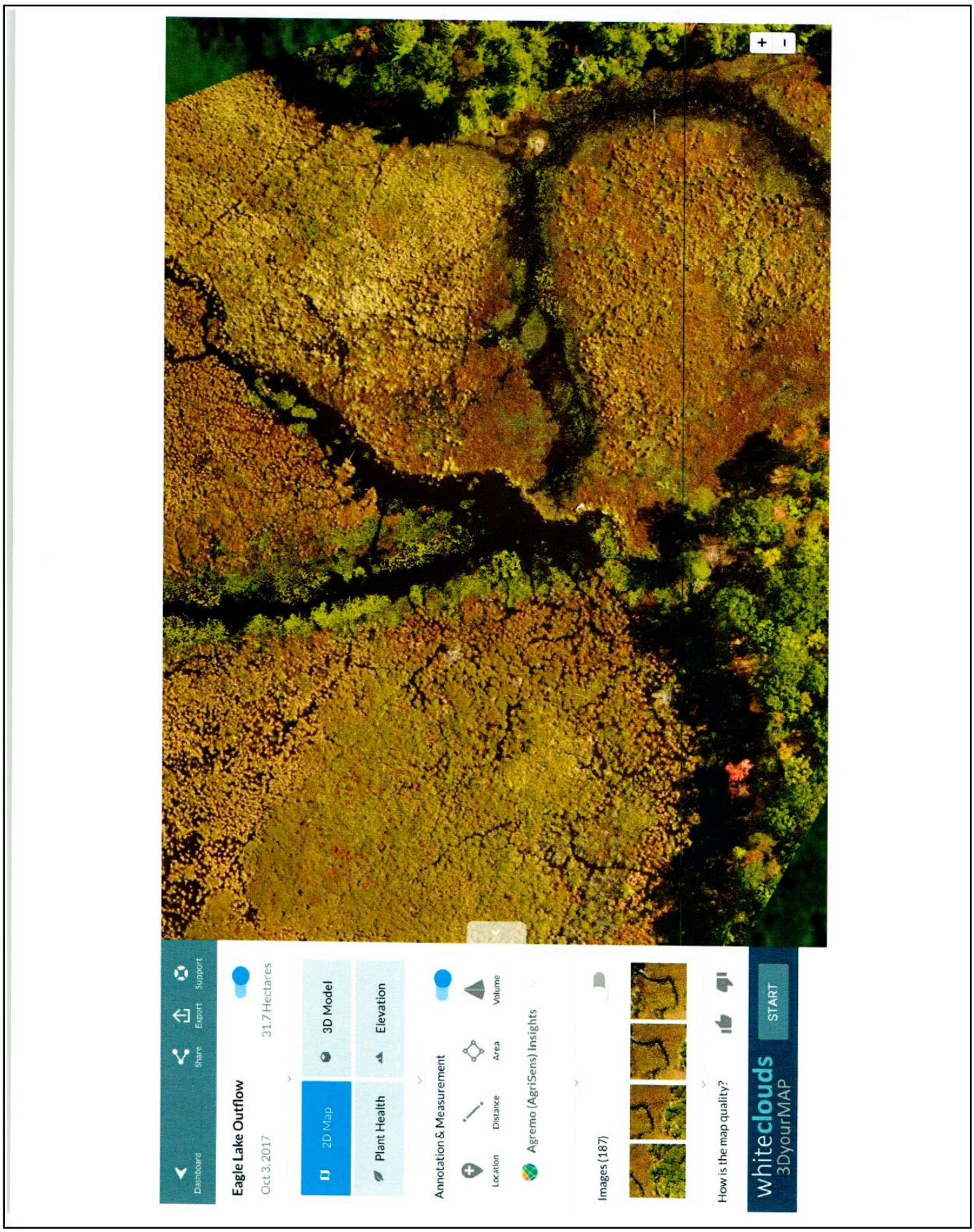
Project Management

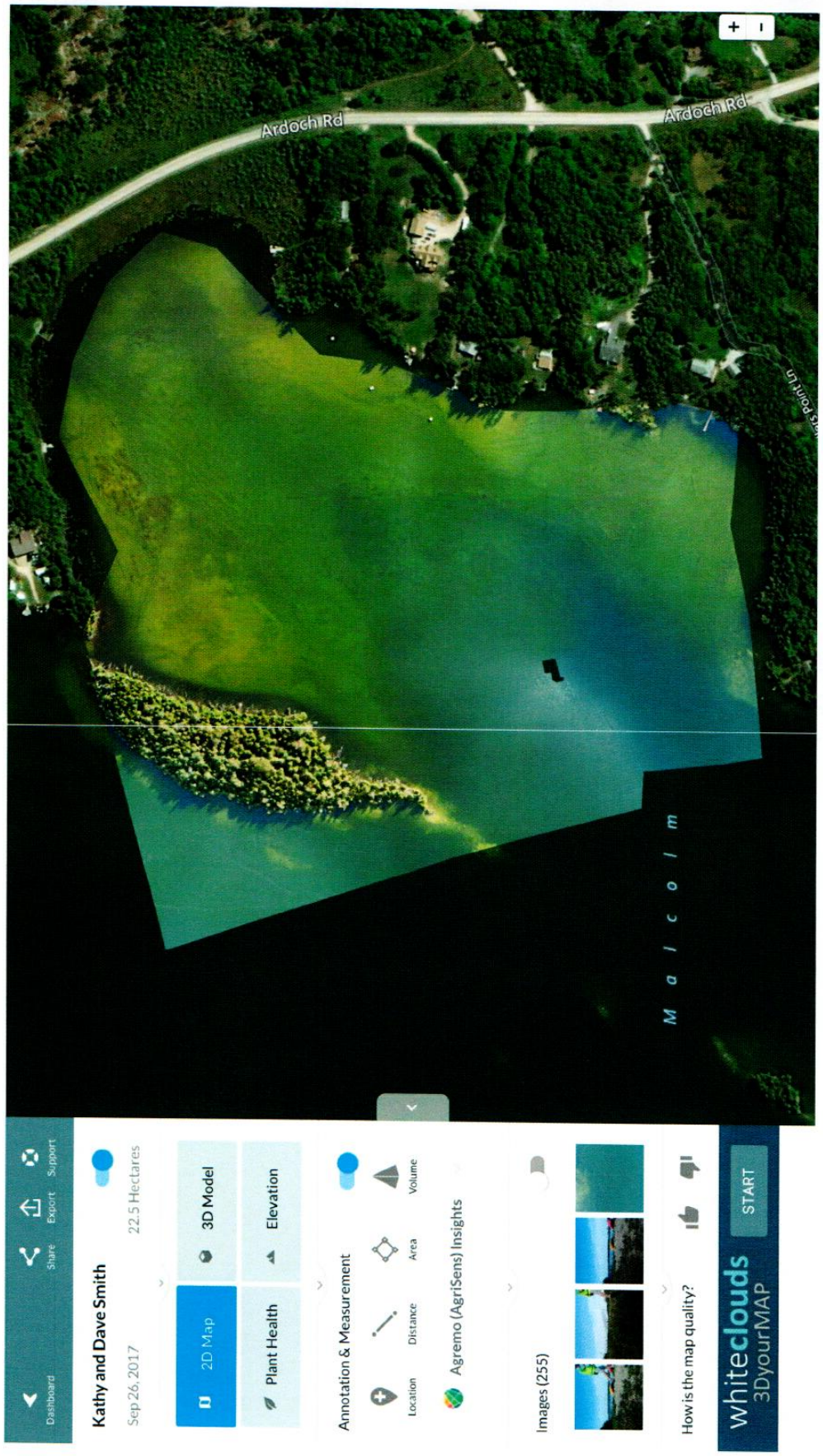
Project Monitoring

Infrastructure assessment

Baseline condition mapping

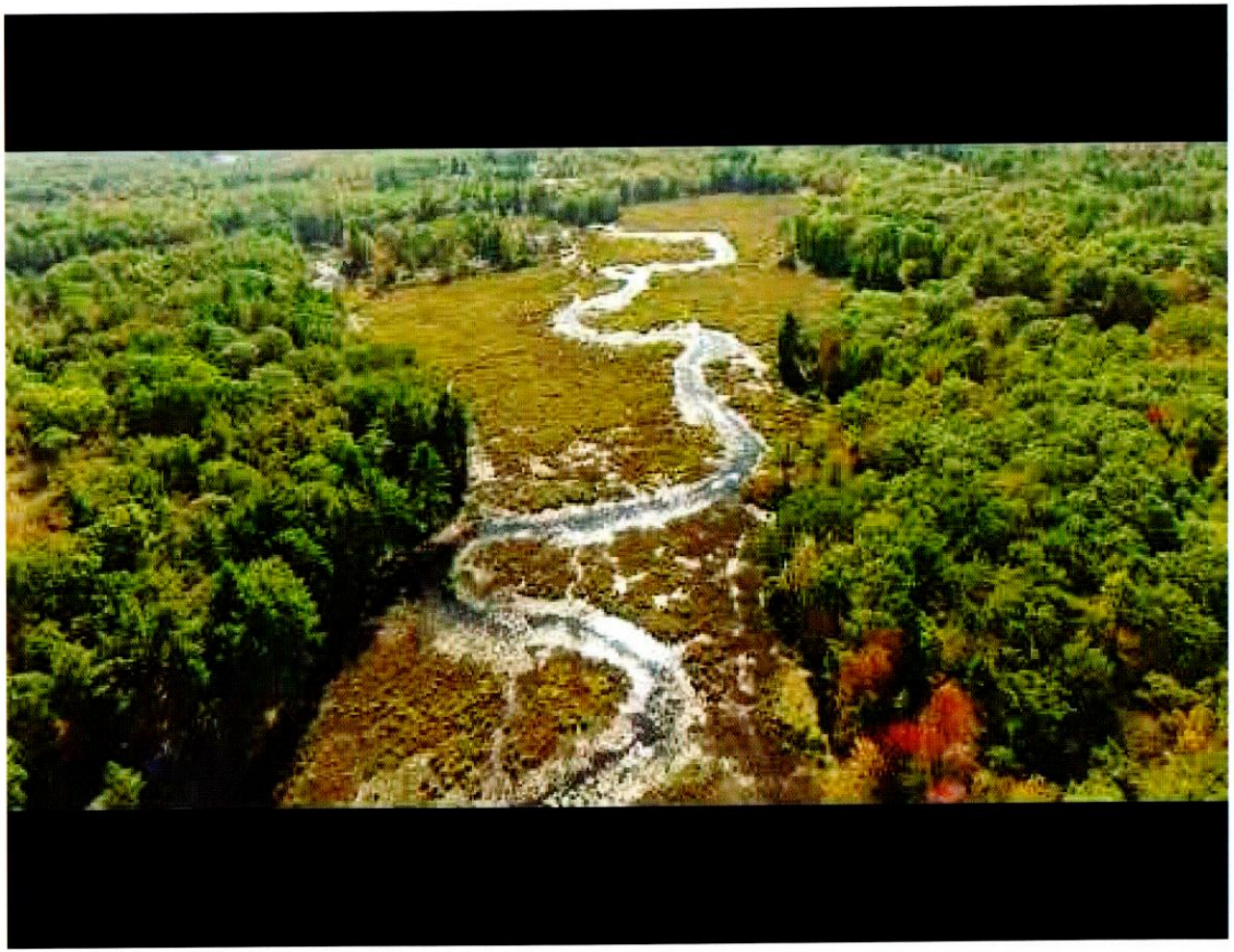
Fill estimates for construction projects


Dashboard
Share
Export
Support
Eagle Lake Outflow
Oct 3, 2017
31.7 Hectares
2D Map
3D Model
Plant Health
Elevation
Annotation & Measurement
Location
Distance
Area
Volume
Agremo (AgriSens) Insights
Images (187)
How is the map quality?
whiteclouds
3DyourMAP
START


Dashboard
Share
Export
Support
Kathy and Dave Smith
Sep 26, 2017
22.5 Hectares
2D Map
3D Model
Plant Health
Elevation
Annotation & Measurement
Location
Distance
Area
Volume
Agremo (AgriSens) Insights
Images (255)
How is the map quality?
whiteclouds
3DyourMAP
START
Ardoch Rd
Ardoch Rd
Malcolm

Eagle Lake Outlet

Checking location and extent of beaver dams



Benefits of Aerial Mapping

- Timely acquisition of high quality data
- Ability to overlay property and other boundaries over of existing picture
- Actionable information
- Supporting Student Learning

We would like to work with the township and we need sites to fly.

Correspondence/Information, October 24, 2017

Receive and File

1. Township of Montague – Fire Services and the impact of Bill 148
2. Municipality of Kilarney – Zero Tolerance Against Recism

THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE

6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

October 2nd, 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto Ontario, M7A 1A1
Via Email

Dear Premier Wynne,

Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19th, 2017:

MOVED BY: K. Van Der Meer — RESOLUTION NO: 104-2017
SECONDED BY: I. Streight — DATE: September 19, 2017

WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;

AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;

AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;

AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;

AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;

AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

CARRIED

THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE

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TEL: (613) 283-7478
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www.township.montague.on.ca

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk

Cc: Minister of Labour Kevin Daniel Flynn;
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

The Corporation of the Municipality of Killarney
32 Commissioner Street
Killarney, Ontario
P0M 2A0

MOVED BY: Pierre Paquette

SECONDED BY: Nancy Wirtz

RESOLUTION NO. 17-382

BE IT RESOLVED THAT the Municipality of Killarney support the resolution passed by the Town of Halton Hills at its meeting held on August 28, 2017 regarding Zero Tolerance Against Racism.

CARRIED

I, Candy K. Beauvais, Clerk Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #17-382 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 11th day of October, 2017.

Candy K. Beauvais
Clerk Treasurer

TOWN OF
HALTON HILLS
Working Together Working for You!

THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: Rick Bonnette
Mayor Rick Bonnette

Date: August 28, 2017

Seconded by: Councillor J. Hurst

Resolution No.: 2017-0152

15A

WHEREAS on August 12, 2017 a horrific, cowardly, and racially motivated act of violence took place in Charlottesville, Virginia that led to the death of a 32 year old woman, and injuries to at least 19 others;

AND WHEREAS this horrific and cowardly act took place during what has been described as one of the largest white supremacist events in U.S. history;

AND WHEREAS further incidents of racially motivated acts of violence have taken place both locally and abroad;

AND WHEREAS we must join together as a community, province, and nation to condemn this type of hatred and racism;

THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills supports zero tolerance for racism of any kind, including nazi'ism and white supremacy;

AND FURTHER THAT Council for the Town of Halton Hills encourages all Ontario Municipalities to pass a resolution to support zero tolerance against racism and condemn all racism acts of violence;

AND FURTHER THAT a copy of this resolution be sent to Michael Chong, MP, Wellington Halton-Hills, Ted Arnott, MPP, Wellington Halton-Hills, FCM, AMO, Region of Halton, and Ontario municipalities.

Rick Bonnette
Mayor Rick Bonnette

10

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Date of Meeting: October 24, 2017

From: Cathy MacMunn, Clerk Administrator

Re: Road Allowance Closure – Lot 32, between Concession 6 & 7 – Kennebec District - Veley

A. RECOMMENDATION(S)

THAT Council receive the Road Allowance Closure report located at Lot 32, between Concession 6 & 7, Kennebec District for information; and

THAT Council authorize the Clerk Administrator to proceed with the closing as previously approved by resolution of Council on February 11, 2014 to exchange the road allowance for a strip of land adjacent to the Veley Road; and

THAT the applicants will be responsible to pay for the survey and all legal fees to transfer the land; and

THAT a by-law be presented to Council closing the said allowance.

B. BACKGROUND/ INFORMATION

Attached to this report is a copy of the February 11, 2014 report in which staff recommended stopping up, closing and transferring a portion of road allowance in exchange for a strip of land adjacent to the Veley Road at no cost for the land, provided that the applicants pay for the survey and all the legal fees to transfer the land.

At that time, Council did pass the resolution to proceed with the road closing provided we received confirmation from the applicants to go forward.
Staff contacted Alfred and Cathy Veley to confirm council's intent to close the road allowance in exchange for land they owned adjacent to the Veley Road. The Veley's decided not to proceed at that time and therefore, it was not completed.

On May 29, 2017, I received an email from Cathy Veley that they would like to proceed with the road closing as previously agreed upon in exchange for land from them. They are aware that they would be responsible to pay for the survey and the legal fees to transfer the land.

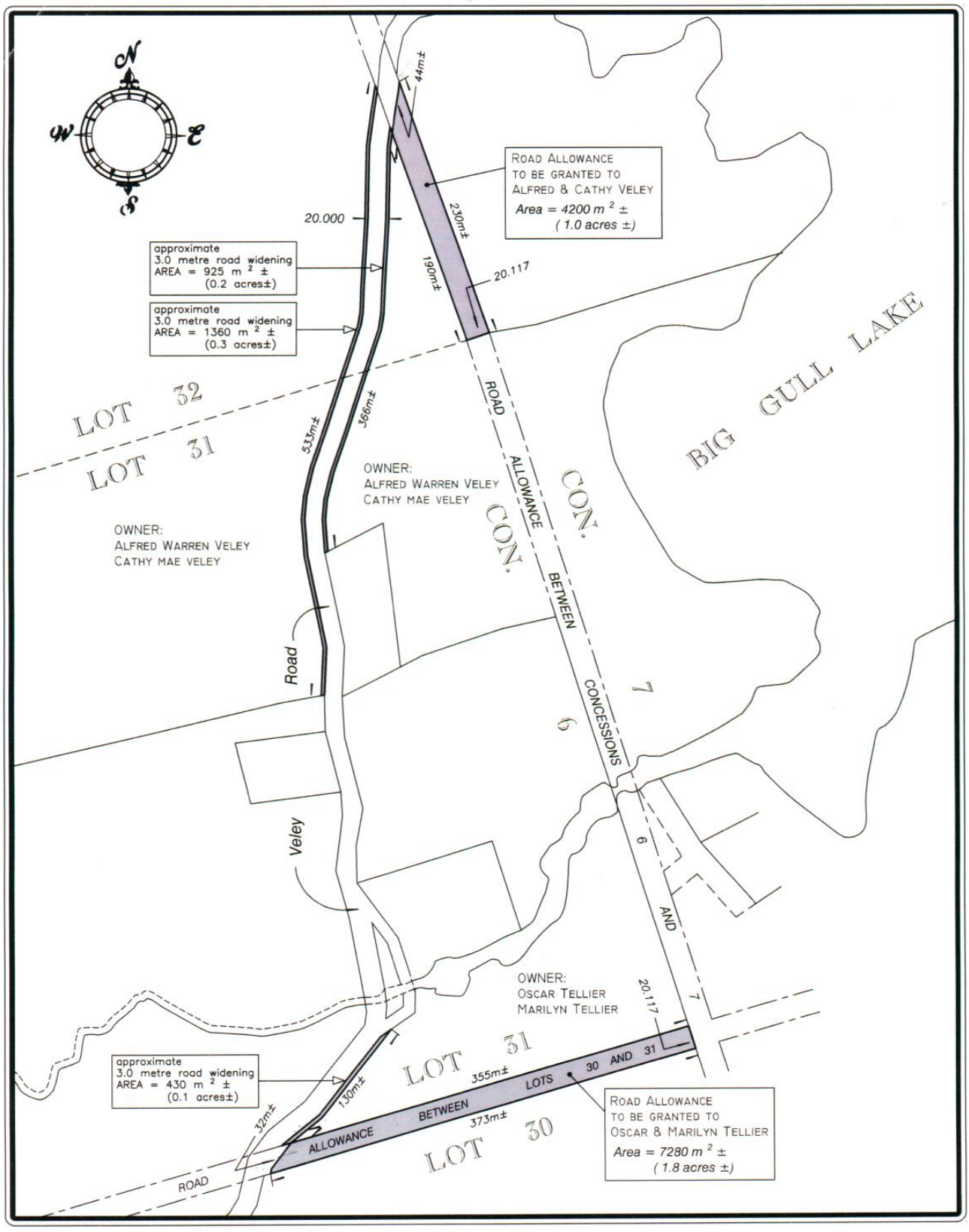
The public meeting is to receive input regarding the intent to close the road allowance and if, we do not receive any objections, staff recommend that we proceed to the next stage in the process.

C. FINANCIAL IMPLICATIONS

No cost to the municipality

D. ATTACHMENTS

A copy of the Opinion of Value from Lake District Realty Corporation along with a preliminary survey sketch of the road allowance.


N
W
E
S
ROAD ALLOWANCE TO BE GRANTED TO ALFRED & CATHY VELEY
Area = 4200 m² ± (1.0 acres ±)
44m±
230m±
190m±
20.117
20.000
approximate 3.0 metre road widening AREA = 925 m² ± (0.2 acres±)
approximate 3.0 metre road widening AREA = 1360 m² ± (0.3 acres±)
LOT 32
LOT 31
533m±
366m±
OWNER: ALFRED WARREN VELEY CATHY MAE VELEY
OWNER: ALFRED WARREN VELEY CATHY MAE VELEY
ROAD ALLOWANCE BETWEEN CONCESSIONS 6 AND 7
CON.
CON.
BIG GULL LAKE
Road
Veley
7
6
OWNER: OSCAR TELLIER MARILYN TELLIER
20.117
approximate 3.0 metre road widening AREA = 430 m² ± (0.1 acres±)
LOT 31
355m±
130m±
32m±
ROAD ALLOWANCE BETWEEN LOTS 30 AND 31
373m±
LOT 30
ROAD ALLOWANCE TO BE GRANTED TO OSCAR & MARILYN TELLIER
Area = 7280 m² ± (1.8 acres ±)

#7

Corporation of the Township of Central Frontenac – February 11, 2014

Resolution #_____- 2014

Moved by Fran Smith ***Seconded by*** Joyce Mellello

That council agree to stop up, close and transfer a portion of the road allowance located at Lot 32, between Concession 6 & 7, Kennebec District in exchange for a strip of land adjacent to the Veley Road at no cost for the land; provided that the applicants pay for the survey and all the legal fees to transfer the land, and further; that staff be directed to proceed with the road closing procedure upon confirmation from the applicants that they wish to go forward.

Carried ✓
Defeated _____ ***Mayor/Chair*** _____

Recorded Vote

J. Gutowski ____	H. Fox ____	B. Snyder ____
J. Matson _____	T. Dewey _____	F. Smith _____
W. Millar _____	J. Purdon _____	N. Guntensperger _____

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Date of Meeting: October 24, 2017

From: Cathy MacMunn, Clerk Administrator

Re: Proposed Road Allowance Closure – Pt. Lot 15, between Concession 2 & 3 – Oso District - Desrosiers

A. RECOMMENDATION(S)

THAT Council receive the Road Allowance Closure report located at Pt. Lot 15, between Concession 2 & 3, Oso District for information; and

THAT Council receive and compile the public comments from the public meeting and direct staff to bring a report back for further consideration by Council.

B. BACKGROUND/ INFORMATION

Attached to this report is a copy of the July 11, 2017 report in which staff recommended stopping up, and closing the entire road allowance and to proceed to a public meeting to receive comments.

Council, passed resolution #13 on July 11, 2017 to proceed with closing the allowance and to approach the property owners to see if they wish to purchase the portion that abuts their property.

Staff, have contacted a majority of the property owners informing them of the public meeting and that we are exploring the possibility of closing the entire road allowance located at Pt. Lot 15, between Concession 2 & 3, Oso District.

C. FINANCIAL IMPLICATIONS

N/A

D. ATTACHMENTS

A copy of the July 11, 2017 staff report

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

REPORT TO COUNCIL

Report Number: **90-2017**
Date of Meeting: **July 11, 2017**
From: **Cathy MacMunn, Clerk Administrator**
Brad Thake, Public Works Manager

Re: Road Allowance Closure – Concession 2 & 3, Part of Lot 15 – Oso District

A. RECOMMENDATION(S)

THAT Council for the Township of Central Frontenac approve the recommendation of the Clerk Administrator and Public Works Manager to proceed with closing of the road allowance located between Concession 2 & 3, Part of Lot 15, Oso District;

AND FURTHER, that we proceed to a public meeting to close the said road allowance and approach the property owners to see if they wish to purchase the section that abuts their property.

B. BACKGROUND/ INFORMATION

Jarrod Desrosiers approached staff back in April 2013 requesting the possible purchase of the road allowance directly behind his residence which is Part 8 on plan 13R10122. The reason he is pursuing this is to provide a nice size fenced in back yard for his two young children. The road allowance is approximately 6 to 8 feet behind his dwelling and due to the configuration of his lot it does not warrant enough room for his children to have a safe and secure play area which is very important. He is concerned for the safety of his children as there have been a few close calls of recreational vehicles going to fast along this allowance and he is afraid they will get hit.

Council did approve in principle Jarrod Desrosier's request to stop up, close and convey a portion of the road allowance located at Part of Lot 15, between Concessions 2 & 3 more particularly described as Part 15 and 16 on plan 13R10122, Oso District.

As part of the approval in principle we were to receive a letter of opinion for the value of land which has been received.

With the hiring of our new Public Works Manager, Brad Thake we have explored the possibility of closing the whole road allowance between Concession 2 & 3.

In his opinion, he sees no benefit now or in the future for the municipality to continue owning this allowance and is recommending to Council that we make this surplus sooner rather than later.

Presently, there is house located on part 14 and Public Works has been plowing a section of the road allowance so that the owner has access to Road 38.

If Council endorses the recommendation of the Clerk Administrator and Public Works Manager we could proceed to a public meeting to close the said road allowance and approach the property owners to see if they wish to purchase the section that abuts their property.

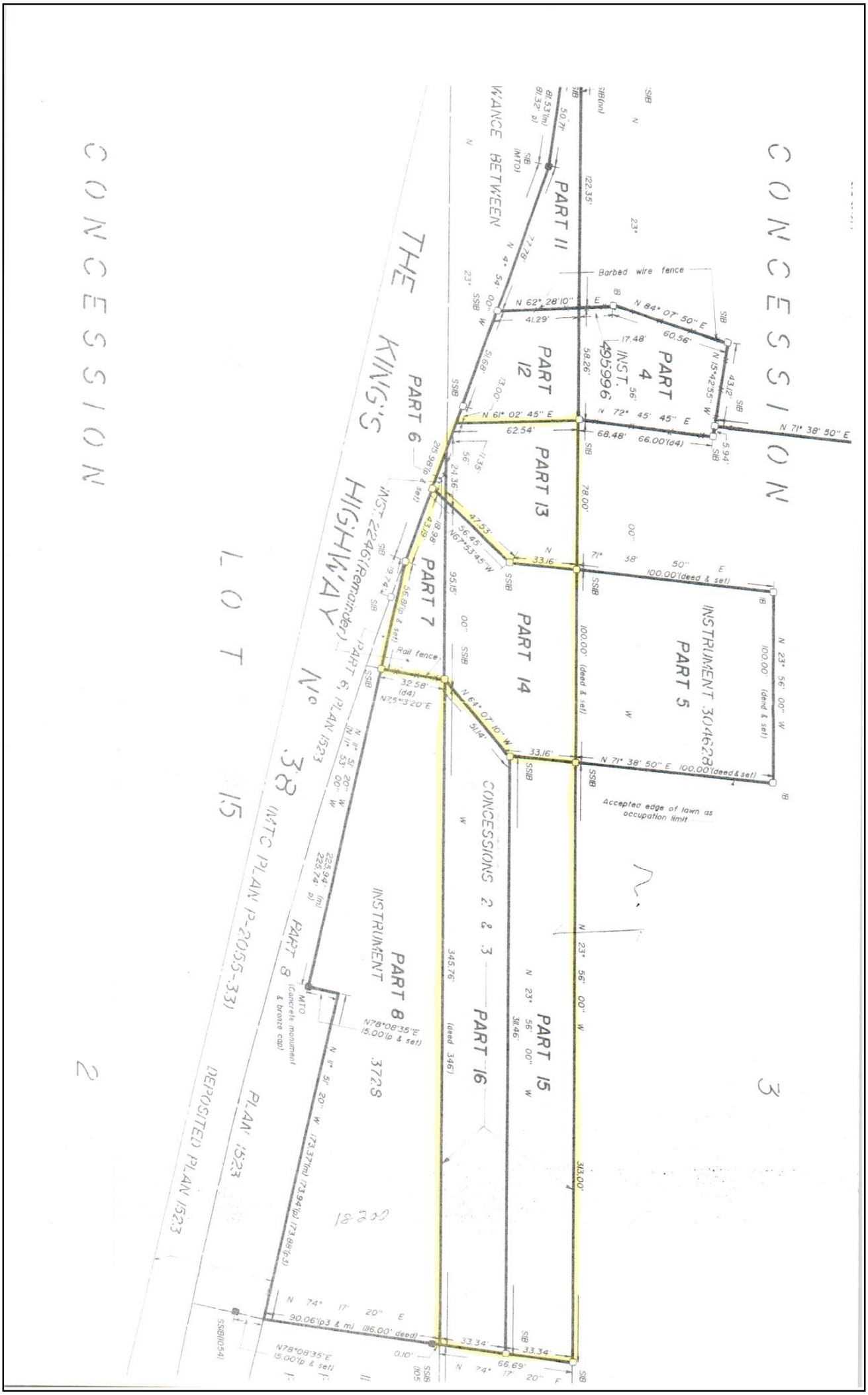
C. FINANCIAL IMPLICATIONS

Cost of the land along with legal fees to register the by-law and prepare the deeds would be borne by the applicant.

D. ATTACHMENTS

A copy of plan 13R-10122 highlighting parts 7, 13, 14, 15 &16
A copy of the aerial photography showing the location of the road allowance

Road Allowance: Zealand Road East of 38 Road- Oso District
N
CON 2 LOT 16
CON 3 LOT 16
WINDWOOD DRIVE
CON 3 LOT 15
CON 2 LOT 15
ROAD 38
ZEALAND ROAD
CON 3 LOT 14
CON 2 LOT 14
Not a legal plan of survey!
This information is provided for initial reference purposes only and may contain information which is incorrect or inaccurate.
This information is not guaranteed, Use at your own risk.
Copyright 2015 Central Frontenac Township,
2006 Queens Printers for Ontario
0 20 40 80 120 160
Meters
2016


CONCESSION 3
CONCESSION 2
LOT 15
THE KING'S HIGHWAY No 38
WANCE BETWEEN
PART 11
PART 12
PART 13
PART 14
PART 15
PART 16
PART 4
PART 5
PART 6
PART 7
PART 8
INSTRUMENT 495996
INSTRUMENT 304623
INST 224916(registered)
PART 9, PLAN 1523
PLAN 1523
REDOSITED PLAN 1523
INTC PLAN P-2055-331
CONCESSIONS 2 & 3
Barbed wire fence
Rail fence
Accepted edge of lawn as occupation limit
N 62° 28' 10" E
N 84° 07' 50" E
N 61° 02' 45" E
N 72° 45' 45" E
N 71° 38' 50" E
N 64° 07' 10" W
N 74° 17' 20" E
N 23° 56' 00" W
N 78°08'35"E 15.00(p & set)
90.06'(p3 & m) (116.00' deed)
66.69'
353.00'
345.76'
(deed 346')
100.00'(deed & set)
68.48'
66.00'(d4)
62.54'
60.56'
41.29'
33.16'
33.34'
78.00'
95.15'
51.69'
47.53'
32.58' (d4)
N75°13'20"E
223.94' (m)
223.74' (p)
(123.37m) (123.94p) (123.86p3)
MTO (Concrete monument & bronze cap)

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

BY-LAW NO. 2017- 34

A BY-LAW TO AMEND BY-LAW NO. 2011-52 (ZONING BY-LAW) AS AMENDED AS IT RELATES TO THE REMOVAL OF THE HOLDING ZONE FOR 1025 SUMAC TRAIL (GARRISON SHORES), ARDEN, TOWNSHIP OF CENTRAL FRONTENAC

WHEREAS the Corporation of the Township of Frontenac placed an (-H) holding zone on lands within the Garrison Shores plan of condominium in order to facilitate orderly redevelopment of the lands

AND WHEREAS The Council of the Corporation of the Township of Central Frontenac is satisfied that the applicant has met the conditions of Sections 10.11.7 (Holding Zone) 3.6.3.16 H of the Township of Central Frontenac Official Plan, and Section 5.6.4 q) of Zoning By-law 2011-52 and that Unit 38 is suitable for redevelopment.

NOW THEREFORE, the Council of the Corporation of the Township of Central Frontenac enacts as follows:

1. THAT Schedule 'A2' to By-law No. 2011-52, as amended, is hereby amended as follows:
   (a) Remove the (-H holding zone from certain lands known as 1025 Sumac Lane and legally described as Part Lot 17, Concession 8, FVLCP 70 Level 1, Unit 18, former Kennebec Township, in the Township of Central Frontenac and shown on Schedule 'A' attached hereto

2. THAT all other provisions of By-law No. 2011-52 shall continue to apply.

3. THAT this by-law shall come into force and take effect on the date of final passing by the Council of the Township of Central Frontenac subject to the provisions of the *Planning Act, R.S.O, 1990,* as amended.

Read a first and second time this 24th day of October, 2017

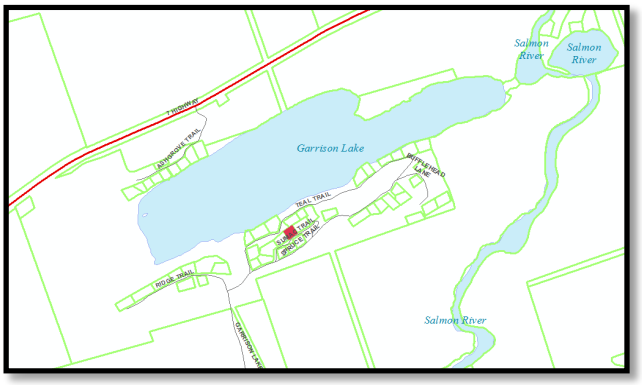
Read a third time and finally passed this 24th day of October, 2017

Mayor

Clerk

Township of Central Frontenac

Schedule ‘A’ to By-law 2017-34



This is Schedule ‘A’ to By-law No. 2017-34

Mayor

Clerk

Central Frontenac By-law No. 2017-34
Removal of Holding Zone By-law, McNeil
October 24, 2017

CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

BY-LAW #2017-35

BEING A BY-LAW TO CONFIRM
THE REGULAR COUNCIL MEETING OCTOBER 24, 2017

The Council of the Corporation of the Township of Central Frontenac enacts as follows:

1. The action of the Council at its Regular Council meeting held on the 24th of day of October, 2017 in respect of each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed.

2. The Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of Council relating thereto.

READ THREE TIMES AND PASSED this 24th day of October, 2017.

_____ _____

Mayor, Frances Smith Clerk Administrator, Cathy MacMunn